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## NOTICE

The undermentioned Gazettes of India Extraordinary were published upto the 9th August 1960:—

Issue No.	No. and date	Issued by	Subject
102	G.S.R. 920, dated 6th August, 1960.	Ministry of Home Affairs	The Rajasthan Indian Medicine Board Order, 1960.
103	G.S.R. 921, dated 9th August, 1960.	Ministry of Food and Agriculture.	Rescinding notifications specified therein.

Copies of the Gazettes Extraordinary mentioned above will be supplied on indent to the Manager of Publications, Civil Lines, Delhi. Indents should be submitted so as to reach the Manager within ten days of the date of issue of these Gazettes.

## PART II—Section 3—Sub-section (i)

**General Statutory Rules (including orders, bye-laws etc. of a general character) issued by the Ministries of the Government of India (other than the Ministry of Defence) and by Central Authorities (other than the Administrations of Union Territories).**

## MINISTRY OF HOME AFFAIRS

*New Delhi, the 8th August 1960*

**G.S.R. 944.**—In exercise of the powers conferred by sub-section (1) of Section 3 of the All India Services Act, 1951 (61 of 1961), the Central Government, after consultation with the Governments of the States concerned, hereby makes the following rules, namely:—

1. **Short title.**—These rules may be called the All India Services (Conditions of Service—Residuary Matters) Rules, 1960.

2. **Power of Central Government to provide for residuary matters.**—The Central Government may, after consultation with the Governments of the States concerned, make regulations to regulate any matters relating to conditions of service of persons appointed to an All India Service, for which there is no provision in the rules made or deemed to have been made under the All India Services

Act, 1951 (61 of 1951); and until such regulations are made, such matters shall be regulated:—

- (a) in the case of persons serving in connection with the affairs of the Union, by the rules, regulations and orders applicable to officers of the Central Civil Services, Class I;
- (b) in the case of persons serving in connection with the affairs of a State, by the rules, regulations and orders applicable to officers of the State Civil Services, Class I, subject to such exceptions and modifications as the Central Government may, after consultation with the State Government concerned, by order in writing, make.

**3. Power to relax rules and regulations in certain cases.**—Where the Central Government is satisfied that the operation of—

- (i) any rule made or deemed to have been made under the All India Services Act, 1951 (61 of 1951), or
- (ii) any regulation made under any such rule,

regulating the conditions of service of persons appointed to an All India Service causes undue hardship in any particular case, it may, by order, dispense with or relax the requirements of that rule or regulation, as the case may be, to such extent and subject to such exceptions and conditions, as it may consider necessary for dealing with the case in a just and equitable manner.

**4. Interpretation.**—If any question arises relating to the interpretation of these rules or relating to application or interpretation of rules, regulations or orders referred to in clauses (a) and (b) of rule 2, it shall be referred to the Central Government, whose decision thereon shall be final.

[No. 14/2/55-AIS(III).]

*New Delhi, the 10th August 1960*

**G.S.R. 945.**—In exercise of the powers conferred by sub-section (1) of Section 3 of the All India Services Act, 1951 (61 of 1951), the Central Government, after consultation with the Governments of the States concerned, hereby makes the following amendments in the All India Services (Death-cum-Retirement Benefits) Rules, 1958, namely:—

1. (1) These rules may be called the All India Services (Death-cum-retirement Benefits) Amendment Rules, 1960.

(2) They shall be deemed to have come into force on and from the 15th July, 1952.

2. In rule 23 of the All India Services (Death-cum-retirement Benefits) Rules, 1958,

(1) in sub-rule (1), for clause (dd), the following shall be substituted, namely:—

“(dd) dearness allowance to the extent indicated below:—

Pay of member of the Service	Amount of dearness allowance
Between Rs. 350.00 and Rs. 500.00	Rs. 35.00
Between Rs. 500.00 and Rs. 750.00	Rs. 42.50
Exceeding Rs. 750.00	Amount by which pay falls short of Rs. 792.50

(2) in sub-rule (4), for Note (vii), the following shall be substituted, namely:—

“(vii) In the case of a member of the Service, who has retired between the 15th July, 1952, and the 14th July, 1955, the average emoluments shall be calculated without taking into account the element of dearness allowance specified in clause (dd) of sub-rule (1), and to the average emoluments so determined, shall be added:—

- (a) one-half of the element of dearness allowance specified in clause (dd) of sub-rule (1) appropriate to the pay equal to such average emoluments in the case of a member of the Service who has retired between the 15th July, 1952, and the 14th July, 1953; and

- (b) the element of dearness allowance specified in clause (dd) of sub-rule (1) appropriate to the pay equal to the average emoluments in the case of a member of the Service who has retired between the 15th July, 1953, and the 14th July, 1955".

[No. 2/19/60-AIS(III).]

# CORRIGENDUM

New Delhi, the 9th August 1960

**G.S.R. 946.**—In the Ministry of Home Affairs Notification No. 1/81/60-AIS(II), dated the 23rd June, 1960, published as G.S.R. 725, in Part II, Section 3(i) of the Gazette of India, dated the 2nd July, 1960,

- (1) at the end of amendment (1)(ii) the following entries shall be inserted, namely:—

"Commissioner of Sales Tax ..... 2250"

- (2) in amendment (2)(ii)

(i) the entry "Collector of Sales Tax" shall be deleted.

(ii) for the entries "Inspector General of Registration" and "Additional Collector of Sales Tax", the following shall respectively be substituted, namely:—

"Settlement Commissioner and Director of Land Records, Deputy Commissioner of Sales Tax."

[No. 1/72/60-AIS(II).]

B. N. TANDON, Dy. Secy.

New Delhi, the 10th August 1960

**G.S.R. 947.**—In exercise of the powers conferred by sub-sections (3), (4) and (5) of section 13 of the Central Sales Tax Act, 1956 (74 of 1956), the Central Government hereby makes the following further amendments in the Central Sales Tax (Delhi) Rules, 1957, namely :—

1. These rules may be called the Central Sales Tax (Delhi) Amendment Rules, 1960.

2. In the Central Sales Tax (Delhi) Rules, 1957, hereinafter referred to as the said rules, after rule 7, the following rule shall be added, namely :—

"8. Every registered dealer shall maintain a register in Form 4 in respect of inter-State sales effected by him and shall exhibit therein full particulars of such sales."

3. In the said rules, after Form 3, the following Form shall be added, namely :—

## "FORM 4

Register of inter-State Sales maintained under rule 8 of the Central Sales Tax (Delhi) Rules, 1957.

Sl. No.	Dealer's invoice No. and date.	Name, address and registration No. of the purchasing dealer with name of State	Name of the State to which goods have been despatched	R. R. No. or other relevant particulars of export	S. No. of the declaration form with name of State, furnished by the purchasing dealer.
(1)	(2)	(3)	(4)	(5)	(6)

Amount of sales to registered dealers			Amount of sales to Govern- ment under section 8(1)(a) (against D Form) at the rate of one percent.	Amount of sales to re- gistered dealers or unregistered dealers of goods which are tax- able at the rate of below one per cent.
Sales under section 8(1)(b) (against C Form) (taxable at the rate of one percent).	Subsequent sales of imported goods (taxable at the rate of 1/2 percent in Ddlhi).	Subsequent sales not taxable under section 6(2)		
(7)	(8)	(9)	(10)	(11)

Amount of sales to unregistered dealers of taxable goods other than those referred to in column II	Amount of sales of exempted goods	Amount of sales in the course of export out of India	Amount of sales made out-side the State	Total sale price
(12)	(13)	(14)	(15)	(16)

Amount of sales tax collected			
With sales under section 8(1)(b) (With Form C)	With sales under section 8(1)(a) (With Form D).	With sales not falling under section 8(1) (Without Form C or D)	Remarks
(17)	(18)	(19)	(20)

Note.—Forms C and D mentioned above are those referred to in rule 12 of the Central Sales Tax (Registration and Turnover) Rules, 1957."

[F.20/11/59-Jud. 11(1).]

**G.S.R. 948.**—In exercise of the powers conferred by sub-sections (3), (4) and (5) of section 13 of the Central Sales Tax Act, 1956 (74 of 1956), the Central Government hereby makes the following further amendments in the Central Sales Tax (Manipur) Rules, 1957, namely :—

1. These rules may be called the Central Sales Tax (Manipur) Amendment Rules, 1960.
2. In the Central Sales Tax (Manipur) Rules, 1957, hereinafter referred to as the said rules, after rule 6, the following rule shall be added, namely :—  
 “7. Every registered dealer shall maintain a register in Form 3 in respect of inter-State sales effected by him and shall exhibit therein full particulars of such sales.”
3. In the said rules, after Form 2, the following Form shall be added, namely :—

**“FORM 3**

Register of inter-State sales maintained under rule 7 of the Central Sales Tax (Manipur) Rules, 1957.

S. No.	Dealer's invoice No. and date	Name, address and registration No. of the purchasing dealer with name of State	Name of the State to which goods have been despatched	R.R. No. or other relevant particulars of export	S.No. of the declaration form with name of State, furnished by the purchasing dealer
(1)	(2)	(3)	(4)	(5)	(6)

Amount of sales to registered dealers		Amount of sales to Government under section 8(1)(a) (against D Form) at the rate of one percent	Amount of sales to registered dealers or unregistered dealers of goods (taxable at the rate of below one percent)
Sales under section 8(1)(b) (against C Form) (taxable at the rate of one percent)	Subsequent sales not taxable under section 6(2)		
7	8	9	10

Amount of sales to unregistered dealers of taxable goods other than those referred to in column 10	Amount of sales of exempted goods	Amount of sales in the course of export out of India	Amount of sales made out-side the State	Total sale price
(11)	(12)	(13)	(14)	(15)

Amount of sales tax collected			Remarks
With sales under section 8(1)(b) (With form C)	With sales under section 81(1)(a) (With Form D)	With sales not falling under section 8(1) (Without Form C or D)	
(16)	(17)	(18)	(19)

*Note.*—Forms C and D mentioned above are those referred to in rule 12 of the Central Sales Tax (Registration and Turnover) Rules, 1957."

[F.20/11/59-Judk.(II)(ii)]

**G.S.R. 949.**—In exercise of the powers conferred by sub-sections (3), (4) and (5) of section 133 of the Central Sales Tax Act, 1956 (74 of 1956), the Central Government hereby makes the following further amendments in the Central Sales Tax (Himachal Pradesh) Rules, 1959, namely:—

1. These rules may be called the Central Sales Tax (Himachal Pradesh) Amendment Rules, 1960.

2. In the Central Sales Tax (Himachal Pradesh) Rules, 1959, hereinafter referred to as the said Rules, after rule 8, the following rule shall be added, namely:—

"9. Every registered dealer shall maintain a register in Form 4 in respect of inter-State sales effected by him and shall exhibit therein full particulars of such sales."

3. In the said rules, after Form 3, the following Form shall be added, namely:—

**“FORM 4**

Register of Inter-State sales maintained under rule 9 of the Central Sales Tax (Himachal Pradesh) Rules, 1959.

S. No.	Dealer's invoice No. and date	Name, address and registration No. of the purchasing dealer with name of State	Name of the State to which goods have been despatched	R.R. No. or other relevant particulars of export	S. No. of the declaration form with name of State, furnished by the purchasing dealer
(1)	(2)	(3)	(4)	(5)	(6)

Amount of sales to registered dealers	Amount of sales to Government under section 8(1) (a) (against D Form) at the rate of one percent	Amount of sales to registered dealers or unregistered dealers of goods which are taxable at the rate of below one percent
Sales under section 8(1) (b) (against C Form) (taxable at the rate of one percent).	Subsequent sales not taxable under section 6(2)	
(7)	(8)	(9)
(7)	(8)	(10)

Amount of sales to unregistered dealers of taxable goods other than those referred to in column 10	Amount of sales of exempted goods	Amount of sales in the course of export out of India	Amount of sales made outside the State	Total sale price
(11)	(12)	(13)	(14)	(15)

Amount of sales tax collected			
With sales under section 8(I) (b) (With Form C)	With sales under section 8(I) (a) (With Form D)	With sales not falling under section 8(I) (Without Form C or D)	Remarks
(16)	(17)	(18)	(19)

*Note.*—Forms C and D mentioned above are those referred to in rule 12 of the Central Sales Tax (Registration and Turnover) Rules, 1959."

[P.20/11/59-Judl. II(iii)]

K.R. PRABHU, Dy. Secy.

*New Delhi, the 12th August 1960*

**G.S.R. 950.**—In exercise of the powers conferred by clause (1) of article 256 of the Constitution and of all other powers enabling him in this behalf, the President, with the consent of the State Government concerned, hereby entrusts to the Government of each of the States of Maharashtra and Gujarat the functions of the Central Government which were entrusted to the former Government of Bombay in the following notifications of the Government of India in the Ministry of Home Affairs, namely, No. 4/3/56(I)-F. 1., dated the 19th April, 1958, No. 6/14/58-F. 1., dated the 3rd December, 1958, No. 4/2/59-(I)F. 1., dated the 2nd July, 1959 and No. 4/2/59-(II)-F. 1., dated the 2nd July, 1959, subject in each case to the conditions specified in the respective notification.

[No. 4/2/60-F. 1.]

FATEH SINGH, Jt. Secy.

*New Delhi, the 20th August 1960*

**G.S.R. 951.**—The following draft of rules, which the Central Government proposes to make, in exercise of the powers conferred by section 54 of the Territorial Councils Act, 1956 (103 of 1956), to amend the Territorial Councils Rules, 1957, are published, as required by sub-section (1) of the said section 54 for the information of all persons likely to be affected thereby and notice is hereby given that the said draft will be taken into consideration on or after the 20th September, 1960.

2. Any objection or suggestion which may be received from any person with respect to the said draft before the date so specified will be considered by the Central Government and may be addressed to the Secretary to the Government of India in the Ministry of Home Affairs, New Delhi.

#### THE TERRITORIAL COUNCILS (AMENDMENT) RULES, 1960

1. These rules may be called the Territorial Councils (Amendment) Rules, 1960.

2. In the Territorial Councils Rules, 1957 (hereinafter referred to as the said rules), rule 17 shall be renumbered as sub-rule (1) of that rule and after sub-rule (1) as so renumbered, the following sub-rule shall be inserted, namely:—

“(2) Any resolution which falls through for want of a seconder, or which is not moved, or which has been withdrawn with the leave of the Council, may be considered on a subsequent date with the consent of the Chairman.”



3. For rule 23 of the said rules, the following rule shall be substituted, namely:—

**"23. Finance Committee.**—The Council shall, as soon as may be after its establishment, elect in accordance with the system of proportional representation by means of the single transferable vote a Finance Committee consisting of ten members including the Chairman of the Committee:

Provided that nothing contained in this rule shall affect the members of the Finance Committee holding office at the commencement of the Territorial Councils (Amendment) Rules, 1960."

4. For rules 25 and 26 of the said rules, the following rules shall be substituted, namely:—

**"25. Standing Committee.**—In addition to the Finance Committee, the Council may, with the previous sanction of the Administrator, elect, in accordance with the system of proportional representation by means of the single transferable vote, as many Standing Committees as it may think fit for the exercise of any power or for discharging any function of the Council. The Chairman shall *ex-officio* Chairman of every such Standing Committee:

Provided that nothing contained in this rule shall affect the members of any Standing Committee holding office at the commencement of the Territorial Councils (Amendment) Rules, 1960.

**"26. Term of Office.**—The term of office of a member of the Finance Committee or any of the Standing Committees shall be for the financial year beginning from the 1st April and ending on 31st March:

Provided that the term of office of every member of the Finance Committee or any Standing Committee in existence at the commencement of the Territorial Councils (Amendment) Rules, 1960, shall be up to the 31st March, 1961:

Provided further that the term of office of every member of the Finance Committee and any Standing Committee elected after the general elections to the Council shall be the unexpired portion of the financial year in which the election takes place and the succeeding financial year."

5. After rule 27 of the said rules, the following rule shall be inserted, namely:—

**"27A. Term of office of members elected to casual vacancies.**—The term of office of a member elected to fill a casual vacancy shall commence from the date of election and shall continue so long only as the member in whose place he is elected, would have been entitled to hold office if the vacancy had not occurred."

6. After rule 36 of the said rules, the following rule shall be inserted, namely:—

**"36-A. Supplementary Budget.**—(1) The Chief Executive officer may prepare in respect of each financial year, a supplementary estimate of income and expenditure of the Council (called the "Supplementary Budget") in the prescribed form, in consultation with the principal officers in charge of engineering, health services and education.

(2) The procedure to be followed for the finalisation of such a budget shall be the same as that laid down in rules 33, 34 and 35 with the following modifications, namely:—

(a) The word "coming" occurring in sub-rule (2) of rule 33 shall be deemed to be omitted.

(b) for the word "March" wherever it occurs in rule 34 or rule 35, the word "December" shall be deemed to be substituted.

(3) The Supplementary budget shall be final and effective only if the same is approved by the Administrator."

7. (1) For the heading "Part VI—Contracts", the heading "Part VI—Contracts other than P.W.D. Contracts" shall be substituted.

(2) In rule 43 under the same heading:—

(i) for sub-rule (a), the following sub-rule shall be substituted, namely:—

**"(a) (i)** Every contract or agreement by or on behalf of the Council shall be made by the principal officers in charge of engineering,

education and health services, in respect of their departments where the amount involved does not exceed Rs. 200, and by the chief executive officer in all other cases.

- (i) Every contract or agreement shall be signed by the officer competent to make it under clause (i) and the Chairman."
- (ii) in sub-rule (b), for the words "the chief executive officer" the words "the officers specified in sub-rule (a)(i)" and for "him" the word "them" shall be substituted.
- (iii) for sub-rule (c), the following sub-rule shall be substituted, namely:—

"(c) No contract which will involve an expenditure exceeding five thousand rupees shall be made under clause (a) unless the same is previously approved by the Council."

8. For rule 45 of the said rules, the following rule shall be substituted, namely:—

**"45. Powers to make appointments.**—Subject to the provisions of section 32 of the Act, the power of appointing officers and staff, whether temporary or permanent, shall vest—

- (a) in the Council, in respect of all posts carrying a minimum monthly salary (exclusive of allowances) of more than rupees one hundred;
- (b) in the chief executive officer, in respect of all posts located at the headquarters of the Council and carrying a minimum monthly salary (exclusive of allowances) of rupees one hundred or less;
- (c) in the chief executive officer, in respect of all posts not located at the headquarters of the Council and carrying a minimum monthly salary (exclusive of allowances) exceeding rupees fifty but not exceeding rupees one hundred;
- (d) in the principal officers in charge of engineering, health services and education and any other head of department authorised by the Chief executive officer in writing in this behalf, concerning their respective jurisdictions, in respect of posts not located at the headquarters of the Council and carrying a minimum monthly salary (exclusive of allowances) exceeding rupees thirty-five but not exceeding rupees fifty;
- (e) in the District Officers, that is, Assistant Engineers, District Medical Officers, District Inspector of Schools and Assistant Animal Husbandry Officers and others (by whatever designations they may be called) concerning their respective officers and within their respective jurisdictions, in respect of posts not located at the headquarters of the Council and carrying a minimum monthly salary (exclusive of allowances) of rupees thirty-five or less."

9. In rule 47 of the said rules, in clause (c) of sub-rule (1), sub-clause (iii) shall be omitted and sub-clauses (iv) and (v) shall be renumbered as sub-clauses (iii) and (iv) respectively.

10. After rule 47 of the said rules, the following rule shall be inserted, namely:—

**"47A. Payment of moneys to right parties.**—The chief executive officer and the principal officers in charge of health services, engineering and education shall be responsible to see that the moneys sanctioned by them are paid to the right parties."

11. In rule 54 of the said rules,—

- (i) for the word "Chairman" under column 3 against Sl. No. 5, the words "Chairman or any officer authorised by him in this behalf" shall be substituted;
- (ii) for the words "Chief Executive Officer" under column 3 against Sl. No. 6, the words "Chief Executive Officer or any other officer authorised by him in this behalf" shall be substituted.

12. For rule 58 of the said rules, the following rule shall be substituted, namely:—

“58. **Provident Fund.**—(1) The Council shall by a resolution establish and maintain—

- (a) a general provident fund, and
  - (b) a contributory provident fund and frame regulations for the administration of these funds after obtaining the approval of the Administrator therefor.
- (2) Every officer or employee, other than officers on deputation from the Government and officers employed on contract basis, who is in service on the date these funds are established, and who has rendered at least one year's continuous service under the Council, shall have the option to join either of the two funds provided that no officer or employee who has opted for pensionary benefits under the Council shall be permitted to subscribe to the contributory provident fund. Any person employed after that date may join only the general provident fund.
- (3) All persons employed on contract basis under the Council and such other officers and employees mentioned in sub-rule (2) who express, in writing, before the date to be specified by the Council in this behalf, their desire to join the contributory provident fund, shall contribute at the rate of 8 Naye Paise in each rupee of his pay. The Council shall contribute to the contributory provident fund of each subscriber an amount equal to the amount of his subscription:

Provided that if the subscriber who is required or permitted to subscribe to the provident fund resigns within five years of the commencement of his service except on account of illness or any other cause which the Council may determine to be a sufficient cause, or has been dismissed from the service of the Council, the Council may deduct from the sum standing to his credit in the provident fund the whole or any part of the contributions made by it to his provident fund and the interest thereon.

- (4) Every subscription to the general provident fund or the contributory provident fund shall be recovered by means of a deduction of the amount of such subscription from each pay bill of the subscriber:

Provided that in calculating the deduction to be so made, fractions of a rupee of pay shall be disregarded.”

13. In rule 59 of the said rules, after the word “subscriber” in the opening para of sub-rule (a), the words “to the contributory provident fund” shall be inserted.

14. In rule 60 of the said rules, the following sub-rule shall be substituted, namely:—

- “(2) (i) Disciplinary or other action against any Government servant who has been sent on deputation to the Council, shall be taken in accordance with the provisions of the rules applicable to him in his parent service.
- (ii) Disciplinary or other action against any other officer or employee shall be taken by the Council in accordance with the provisions of the said rules and the regulations framed by it for this purpose under section 32(4) of the Act.”

15. For rule 61 of the said rules, the following rule shall be substituted, namely:—

“61. **General Cash Book.**—(1) All moneys received or spent by or on behalf of the Council shall, without any reservation, be brought to account in the General Cash Book to be maintained in the prescribed form under the direct supervision of the chief executive officer, or an officer authorised by him in this behalf.

- (2) The General Cash Book shall each day be checked, item by item, closed, balanced and signed by an officer authorised by the chief executive officer. At the end of each month, entries made in the General Cash Book shall be compared with those shown in the statements of receipts and payments as furnished by the treasury officer, and discrepancies, if any, fully explained and reconciled.”

16. Rule 69 of the said rules shall be renumbered as sub-rule (1) of that rule and

(a) in sub-rule (1) as so renumbered, (i) a (,) shall be inserted after the word "Closed" and (ii) the word "headquarters" shall be inserted between the words "at the" and the words "office of the Council";

(b) after sub-rule (1) as so renumbered, the following sub-rule shall be inserted, namely:—

"(2) When money is received from the public or otherwise for credit into the Council fund elsewhere than at the headquarters office of the Council by an officer authorised by the Council to send such receipts direct to the treasury or sub-treasury, a receipt in the prescribed form shall be issued by him to the payer. Money so received shall be remitted by the officer to the nearest treasury or sub-treasury in the prescribed form, at the end of each day or at such convenient intervals as may be prescribed by the Chairman. The particulars of each such transaction shall be entered in the cash book maintained by the officer and when the duplicate foil of the prescribed form is received from the treasury or sub-treasury, the entries in the cash book shall be checked with such foils and initialled by the officer concerned and the foils shall be used as a voucher for the remittance and shall be filed in the guard file."

17. In rule 74 of the said rules, after the words "chief executive officer", the words "or the principal officer in charge of education, health services or engineering, in respect of his Department" shall be inserted.

18. In rule 76 of the said rules,—

(a) in sub-rule (1), the words "the chief executive officer" and the words "and the principal officers in charge of education, health services and engineering" shall be added;

(b) for sub-rule (2), the following sub-rule shall be substituted, namely:—

"(2) All cheques shall be signed by the chief executive officer, or the principal officer in charge of education, health services or engineering, in respect of his Department and one member of the Council nominated for the purpose by the Chairman."

19. In rule 78 of the said rules, for sub-rule (2), the following shall be substituted, namely:—

"(2) The chief executive officer, the principal officers in charge of education, health services and engineering and such other officers as may be authorised by the Chairman, in writing, after obtaining the approval of the Administrator, shall draw their salary by presentation of bills in the prescribed form."

20. In rules 81 and 82 of the said rules, after the words "the chief executive officer", the words "or by an officer authorised by him in this behalf" shall be inserted.

21. For rule 87 of the said rules, the following rule shall be substituted, namely:—

"Rule 87. **Write off of irrecoverable dues or losses.**—(1) Irrecoverable dues or losses up to rupees one hundred in each case may be written off by the chief executive officer.

(2) Where such amount exceeds rupees one hundred, but does not exceed rupees one thousand, the amount may be written off by the Chairman, and where it exceeds rupees one thousand, but does not exceed rupees two thousand by the Council and where it exceeds rupees two thousand, with the sanction of the Administrator:

Provided that the powers specified in this rule may be exercised by the authorities subject to the condition that—

(a) the loss does not disclose a defect in rules or procedure the amendment of which requires the orders of higher authority or the Council; and

- (b) there has not been any serious negligence on the part of any employee of the Council which may call for disciplinary action by a higher authority."

22. After rule 87 of the said rules, the following rule shall be inserted, namely:—

**"87-A. Write off of unserviceable goods, stores, livestock, etc.—**(1) Stores, articles and other goods and livestock, which are reported to be obsolete, surplus or unserviceable, may be disposed of by sale or otherwise under the order of—

- (a) the principal officers in charge of engineering, health services and education, in respect of their departments, where the book value does not exceed rupees one hundred in any one case,
  - (b) the chief executive officer, where the book value does not exceed rupees two hundred and fifty in any one case,
  - (c) the Chairman, where the book value does not exceed rupees one thousand in any one case,
  - (d) the Council, where the book value does not exceed rupees two thousand in any one case, and
  - (e) the Administrator, where the book value exceeds rupees two thousand in any one case.
- (2) Each order declaring stores, articles and other goods and livestock, as obsolete, surplus or unserviceable shall record the full reasons for condemning them and how the condemned stores, articles or goods or livestock are to be disposed of, that is to say, by sale, public auction or otherwise. The chief executive officer or the principal officer concerned should further record full particulars regarding all condemned stores, articles, goods and livestock in suitable list from which their disposal can be watched.
- (3) Notwithstanding anything contained in the foregoing provisions of this rule, the Administrator shall be competent, and shall be deemed always to have been competent, to write off stores, articles and other goods and livestock from the date of their transfer to the Council and the date of commencement of the Territorial Councils (Amendment) Rules, 1960".

23. For rule 92 of the said rules, the following rule shall be substituted, namely:—

- "92. Administrative approval for works.—**(1) No original work shall be undertaken on behalf of the Council until administrative approval has been accorded to the work by the Chairman, in the case of a work not exceeding Rs. 5,000 in value and subject to the provisions of Rule 93, by the Council in all other cases.
- (2) The Chairman or the Council, as the case may be, shall not accord administrative approval to any work unless estimates and plans have been approved by the authority specified in rule 94.
- (3) Before according such administrative approval to any work, the Chairman, the Council or the Administrator as the case may be, shall satisfy himself or itself that—
- (a) funds for the execution of the work are available, and
  - (b) funds are likely to be forthcoming annually for maintenance after completion of the work."

24. For rules 94 to 96 of the said rules, the following rules shall be substituted, namely:—

**"94. No work to be executed without proper sanction.—**No work shall be executed on behalf of the Council until detailed estimate of its cost has been prepared in the prescribed form together with the necessary plans, and technical sanction thereto has been accorded by the principal officer in charge of engineering, where the cost does not exceed Rs. 50,000 and by the Administrator, where the cost exceeds Rs. 50,000. Subject to the provisions of rule 111, the expenditure sanction for all works shall be accorded by the Council.

**95. Schedule of rates.—**Every estimate shall be framed according to the schedule of rates of the Central Public Works Department and such

premium over and above these rates shall be allowed as may have been approved by the Administrator in different localities of the Union territory from time to time.

96. **Tenders.**—(1) No tender shall be called for if the work is undertaken by the Council departmentally.
- (2) No work exceeding Rs. 5,000 in value and not undertaken by the Council departmentally shall be allotted except on the basis of tenders.
- (3) All tenders shall be opened by the principal officer in charge of engineering or by any other officer authorised by the Council in this behalf. Thereafter the tenders shall be accepted by the principal officer in charge of engineering upto the limit of Rs. 50,000 in each case and in other cases by the Council with the previous approval of the Administrator.
- (4) Where no tender is received in spite of calls, the work shall be allotted by the Council on the basis of negotiation and with the previous approval of the Administrator where the cost exceeds Rs. 50,000;

Provided that before invoking this sub-rule, tenders shall have been called for at least twice after giving, on each occasion, notice of not less than three weeks.

25. For the heading to Part XI of the said rules, the following heading shall be substituted, namely:—

“Part XI—Representation of Council in legal proceedings”

26. For rule 100 of the said rules, the following rule shall be substituted, namely:—

“100. **Legal Proceedings.**—The chief executive officer shall be responsible for the proper representation of the Council in all suits, appeals and proceedings instituted by or against the Council and may, for this purpose, appoint under his signature and for such fee as he may consider reasonable, legal practitioners to act for the Council.”

27. For rule 104 of the said rules, the following rule shall be substituted, namely:—

“104. With the previous permission of the Chairman, a member of the Council may call for and inspect in the office on all office days, papers connected with the business on the agenda of the Council, the Finance Committee or any Standing Committee”

28. In rules 106 and 108 of the said rules, the word “permanent” shall be omitted.

29. In rule 109 of the said rules, for sub-rule (3), the following sub-rule shall be substituted, namely:—

“(3) Securities shall be examined and verified by the first day of April each year, and a certificate to the effect that this has been done shall be signed by the chief executive officer in respect of all securities kept in custody at the headquarters of the Council and by the Chief Executive Officer or an officer authorised in this behalf by him, in respect of such securities kept in custody at places other than the headquarters of the Council. The certificate shall be recorded against each item in the “Remarks” column of the register of deposits in which details with regard to such securities are to be recorded.”

30. In rule 110 of the said rules, after the words “the chief executive officer”, the words “and other officers concerned” shall be inserted.

31. After rule 112 of the said rules, the following rule shall be inserted, namely:—

“113. (1) The Council may, with the previous approval of the Administrator, declare the Chairman, the chief executive officer, the principal officers in charge of education, health services and engineering and other officers, as heads of Department, heads of office, drawing and disbursing officers and confer on them such other powers as are conferred on corresponding authorities under the Fundamental and

Supplementary Rules, the General Financial Rules and other financial rules as may be considered necessary:

Provided that no power in excess of the power conferred on the corresponding authorities by Delegation of Financial Power Rules, 1958, shall be conferred on any of these authorities.

- (2) The exact procedure for drawal and disbursements shall be such as may be prescribed by the Administrator in consultation with the Accountant General concerned."

[No. 26/32/59-SR(R).]

A. V. VENKATASUBBAN, Dy. Secy.

**MINISTRY OF FINANCE**  
**(Department of Expenditure)**

*New Delhi, the 8th August 1960*

**G.S.R. 952.**—In exercise of the powers conferred by the proviso to article 309 and clause (5) of article 148 of the Constitution, the President, after consultation with the Comptroller and Auditor General in relation to persons serving in the Indian Audit and Accounts Department, hereby directs that the following further amendments shall be made in the Fundamental Rules, namely:—

- 1 These rules may be called the Fundamental (Amendment) Rules, 1960.

2. For rule 26, the following shall be substituted, namely,—

"F. R. 26. The following provisions prescribe the conditions on which service counts for increments in a time-scale:—

- (a) All duty in a post on a time-scale counts for increments in that time-scale.
- (b) Service in another post, other than a post carrying less pay referred to in clause (a) of rule 15, whether in substantive or officiating capacity, service on deputation and leave other than extraordinary leave count for increments in the time-scale applicable to the post on which the Government servant holds a lien, as well as in the time-scale applicable to the post or posts, if any, on which he would hold a lien had his lien not, been suspended. In the case of a Government servant who holds a lien on a permanent post or would hold a lien on such post had his lien not been suspended and who has been continuously officiating in another post for more than three years at the time he proceeded on leave and would have continued to officiate in that post but for his proceeding on leave, leave other than extraordinary leave counts for increments in the time-scale applicable to such other post. For the purpose of reckoning the three years' limit, service in the other post will include periods of leave during which the Government servant would have officiated in the other post and officiating service in a higher post that counts for increment in the other post under clause (c).

Provided that the President may, in any case in which he is satisfied that the leave was taken on account of illness or for any other cause beyond the Government servant's control, or for prosecuting higher scientific and technical studies, direct, subject to such conditions as he may impose, that extraordinary leave shall be counted for increments under this clause.

- (bb) (i) The period of leave on average pay upto a maximum of four months taken at a time counts for increments in the time-scale applicable to a post in which a Government servant was officiating at the time he proceeded on leave and would have continued to officiate but for his proceeding on leave. The period which counts for increments under this clause is, however, restricted to the period during which the Government servant would have actually officiated in the post
- (ii) The period of deputation out of India on full pay, and study leave or special leave granted under the rules or orders issued under Rule 84 below, shall count for increment in the post in which the Government servant was officiating at the time of proceeding on deputation out of India, study leave or special leave subject to the condition that the Government servant would have so officiated in that

post or a post on the same time-scale but for his proceeding on deputation, study leave or special leave.

- (iii) The period of extraordinary leave without pay granted for prosecuting higher scientific and technical studies may be allowed by the President to count for increment in the post in which the Government servant was officiating at the time of proceeding on extraordinary leave subject to the condition that the Government servant would have so officiated in that post or a post on the same time-scale but for proceeding on extraordinary leave.

Provided that the study leave, special leave, or extraordinary leave shall count for increment under sub-clause (ii) or (iii) only if the Government servant had put in at least three years service under the Government of India at the time of proceeding on such leave.

- (c) If a Government servant, while officiating in a post or holding a temporary post on a time-scale of pay, is appointed to officiate in a higher post or to hold a higher temporary post, his officiating or temporary service in the higher post shall, if he is reappointed to the lower post, or is appointed or reappointed to a post on the same time-scale of pay, count for increments in the time-scale applicable to such lower post. The period of officiating service in the higher post which counts for increment in the lower post is however, restricted to the period during which the Government servant would have officiated in the lower post but for his appointment to the higher post. This clause applies also to a Government servant who is not actually officiating in the lower post at the time of his appointment to the higher post, but who would have so officiated in such lower post or in a post on the same time-scale of pay had he not been appointed to the higher post.
- (d) Foreign service counts for increments in the time-scale applicable to—
- (i) the post in Government service on which the Government servant concerned holds a lien as well as the post or posts, if any, on which he would hold a lien had his lien not been suspended,
  - (ii) the post in Government service in which the Government servant was officiating immediately before his transfer to foreign service, for so long as he would have continued to officiate in that post or a post on the same time-scale but for his going on foreign service, and
  - (iii) any post to which he may receive officiating promotion under Rule 113 below, for the duration of such promotion.
- (e) Joining time counts for increment—
- (i) if it is under clause (a) or clause (d) of Rule 105, in the time-scale applicable to the post on which a Government servant holds a lien or would hold a lien had his lien not been suspended as well as in the time-scale applicable to the post, the pay of which is received by a Government servant during the period; and
  - (ii) if it is under clause (b) or clause (c) of Rule 105, in the time-scale applicable to the post/posts on which the last day of leave before commencement of the joining time counts for increments.
- Explanation.*—For the purposes of this rule, the period treated as duty under sub-clause (b) of clause (6) of Rule 9 shall be deemed to be duty in a post if the Government servant draws pay of that post during such period.

[No. F. 2(17)-Est.III/59.]

V. DORAISWAMY, Dy. Secy.

#### (Department of Revenue)

#### MEDICINAL AND TOILET PREPARATIONS

New Delhi, the 20th August 1960

**G.S.R. 953.**—In exercise of the powers conferred by section 19 of the Medicinal and Toilet Preparations (Excise Duties) Act, 1955 (16 of 1955), the Central Government hereby makes the following further amendments in the Medicinal and Toilet Preparations (Excise Duties) Rules, 1956, namely—

1. These rules may be called the Medicinal and Toilet Preparations (Excise Duties) Amendment Rules, 1960.



2. In the Schedule to the Medicinal and Toilet Preparations (Excise Duties) Rules, 1956,
  - (i) the entries 'Madhuras', 'Mritasanjibani', 'Mritasanjibani Sudha', 'Shaktiras' and 'Somras' appearing under the heading 'Non-Pharmacopoeial Preparations', sub-heading 'Medicinal Preparations' and
  - (ii) the entries 'Inducarnis' and 'Biochemic Tonic' appearing under the heading 'Medicated Wines' shall be omitted.

[No. 17 F. No. 45/5(11)/59-Opium.]

CUSTOMS AND CENTRAL EXCISE  
New Delhi, the 20th August 1960

**G.S.R. 954.**—In exercise of the powers conferred by sub-section (3) of Section 43B of the Sea Customs Act, 1878 (8 of 1878) and Section 37 of the Central Excises and Salt Act, 1944 (1 of 1944), as in force in India and as applied to the State of Pondicherry the Central Government hereby makes the following further amendment in the Customs and Central Excise Duties Export Drawback (General) Rules, 1960, the same having been previously published as required under the said sub-section (3) of Section 43B, namely:—

*Amendment*

1. These rules may be called the Customs and Central Excise Duties Export Drawback (General) Amendment Rules, 1960.

2. In the First Schedule to the Customs and Central Excise Duties Export Drawback (General) Rules, 1960, for the existing entry against Serial Number 1 and the entries relating thereto the following shall be substituted, namely:—

"1. Fabrics, hosiery and fishnet twine or cord, manufactured, wholly or in admixture with other yarn, from artificial silk yarn of all varieties other than staple fibre yarn; and ready-made garments made from such fabrics,—

(a) if they contain artificial silk yarn other than artificial silk yarn consisting entirely of cellulose derivatives or regenerated cellulose or of both—

(i) of less than 20 deniers . . . . Six rupees and eighty-five naye paise per pound of artificial silk yarn content of such deniers.

(ii) of 20 or more deniers . . . . Four rupees and thirty naye paise per pound of artificial silk yarn content of such deniers.

(b) if they contain artificial silk yarn consisting entirely of cellulose derivatives or regenerated cellulose or both—

(i) of less than 75 deniers . . . . Two rupees and thirty naye paise per pound of artificial silk yarn content of such deniers.

(ii) of 75 or more deniers but not more than 100 deniers. . . . One rupee and fifty-nine naye paise per pound of artificial silk yarn content of such deniers.

(iii) of more than 100 deniers but not more than 135 deniers. . . . Seventy-six naye paise per pound of artificial silk yarn content of such deniers.

(iv) of more than 135 deniers but not more than 175 deniers. . . . Fifty-five naye paise per pound of artificial silk yarn content of such deniers.

(v) of more than 175 deniers . . . . One rupee and sixteen naye paise per pound of artificial silk yarn content of such deniers.

(c) if they contain crimped or stretched nylon yarn. . . . Eight rupees and fifty naye paise per lb of crimped or stretched nylon yarn content."

[No. 76/F. No. 34/180/59-Cus.IV.]

**G.S.R. 955.**—In exercise of the powers conferred by sub-section (3) of Section 43B of the Sea Customs Act, 1878 (8 of 1878) and Section 37 of the Central Excises and Salt Act, 1944 (1 of 1944), as in force in India and as applied to the State of Pondicherry the Central Government hereby makes the following further amendment in the Customs and Central Excise Duties Export

Drawback (General) Rules, 1960, the same having been previously published as required under the said sub-section (3) of Section 43B, namely:—

*Amendment*

1. These rules may be called the Customs and Central Excise Duties Export Drawback (General) Amendment Rules, 1960.

2. In the First Schedule to the Customs and Central Excise Duties Export Drawback (General) Rules, 1960 for item at Serial Number 20 and entries relating thereto, the following shall be substituted, namely:—

“20. Mixed total fatty acid obtained from coconut oil. One hundred and seventy-two rupees and fifty-two naye paise per ton”.

[No. 77/F. No. 34/312/59-Cus.IV.]

**G.S.R. 956.**—In exercise of the powers conferred by sub-section (3) of Section 43B of the Sea Customs Act, 1878 (8 of 1878) and Section 37 of the Central Excises and Salt Act, 1944 (1 of 1944), as in force in India and as applied to the State of Pondicherry the Central Government hereby makes the following further amendment in the Customs and Central Excise Duties Export Drawback (General) Rules, 1960, the same having been previously published as required under the said sub-section (3) of Section 43B, namely:—

*Amendment*

1. These rules may be called the Customs and Central Excise Duties Export Drawback (General) Amendment Rules, 1960.

2. In the Second Schedule to the Customs and Central Excise Duties Export Drawback (General) Rules, 1960, after Serial No. 62 and the entries relating thereto the following Serial number and entries shall be inserted, namely:—

“63—Fluorescent Lamps”.

[No. 78/F. No. 34/188/60-Cus-IV.]

**G.S.R. 957.**—The following draft of a further amendment to the Customs and Central Excise Duties Export Drawback (General) Rules, 1960, which the Central Government proposes to make in exercise of the powers conferred by sub-section (3) of section 43B of the Sea Customs Act, 1878 (8 of 1878) and section 37 of the Central Excises and Salt Act, 1944 (1 of 1944), as in force in India and as applied to the State of Pondicherry is published as required by the said sub-section (3) of the said section 43B for the information of all persons likely to be affected thereby; and notice is hereby given that the said draft will be taken into consideration on or after the 21st September, 1960.

2. Any objection or suggestion which may be received from any person with respect to the said draft before the date so specified will be considered by the Central Government.

*Draft Amendment*

In the said rules, in the First Schedule after item 31 and the entries relating thereto, the following shall be inserted, namely:—

“32. Silk fabrics—

- |   |   |
|---|---|
| (i) containing noil yarn                        | One rupee and forty-three naye paise per pound of noil yarn content.                    |
| (ii) containing silk yarn other than noil yarn. | One rupee and twenty naye paise per pound of silk yarn (other than noil yarn) content.” |

[No. 79/F. No. 34/271/59-Cus-IV.]

**G.S.R. 958.**—The following draft of a further amendment to the Customs and Central Excise Duties Export Drawback (General) Rules, 1960, which the Central Government proposes to make in exercise of the powers conferred by sub-section (3) of section 43B of the Sea Customs Act, 1878 (8 of 1878) and section 37 of the Central Excises and Salt Act, 1944 (1 of 1944), as in force in India and as applied to the State of Pondicherry is published as required by the said sub-section (3) of the said section 43B for the information of all persons likely to be affected thereby; and notice is hereby given that the said draft will be taken into consideration on or after the 21st September, 1960.

2. Any objection or suggestion which may be received from any person with respect to the said draft before the date so specified will be considered by the Central Government.

*Draft Amendment*

1. These rules may be called the Customs and Central Excise Duties Export Drawback (General) Amendment Rules, 1960.

2. In the First Schedule to the Customs and Central Excise Duties Export Drawback (General) Rules, 1960 for the existing item at Serial Number 8 and entries relating thereto, the following shall be substituted, namely:—

“8. Jute manufactures—

- |              |           |  |
|--------------|-----------|--|
| (i) hessian  | . . . . . | One rupee and ninety naye paise per ton        |
| (ii) sacking | . . . . . | Two rupees and eighty five naye paise per ton. |

Provided that no drawback shall be admissible on fractions of a ton of hessian or sacking forming part of a shipment.”

[No. 80/F. No. 34/41/60.Cus-IV.]

**G.S.R. 959.**—The following draft of a further amendment to the Customs and Central Excise Duties Export Drawback (General) Rules, 1960, which the Central Government proposes to make in exercise of the powers conferred by sub-section (3) of section 43B of the Sea Customs Act, 1878 (8 of 1878) and section 37 of the Central Excises and Salt Act, 1944 (1 of 1944), as in force in India and as applied to the State of Pondicherry, is published as required by the said sub-section (3) of the said section 43B for the information of all persons likely to be affected thereby; and notice is hereby given that the said draft will be taken into consideration on or after the 1st September, 1960.

Any objection or suggestion which may be received from any person with respect to the said draft before the date so specified will be considered by the Central Government.

*Draft Amendment*

1. These rules may be called the Customs and Central Excise Duties Export Drawback (General) Amendment Rules, 1960.

2. In the Second Schedule to the Customs and Central Excise Duties Export Drawback (General) Rules, 1960 for the existing item at Serial Number 24 and entries relating thereto, the following shall be substituted namely:—

- “24 (i) French Coffee  
(ii) Instant Coffee”.

[No. 81/F. No. 34/93/60.Cus-IV.]

CUSTOMS

*New Delhi, the 20th August 1960*

**G.S.R. 960.**—In exercise of the powers conferred by sub-section (1) of section 43B of the Sea Customs Act, 1878 (8 of 1878), as in force in India and as applied to the State of Pondicherry the Central Government hereby makes the following further amendment in the notification of the Government of India in the Ministry of Finance (Department of Revenue) G.S.R. No. 575(53)/F. No. 34/86/60.Cus-IV), dated the 28th May, 1960, namely:—

*Amendment*

In the Schedule to the said notification, after entry 95, the following entry shall be added, namely:—

“96—Fluorescent Lamps”.

[No. 85/F. No. 34/188/60.Cus-IV.]

M. C. DAS, Dy. Secy.

**(Department of Revenue)**

CUSTOMS

*New Delhi, the 20th August 1960*

**G.S.R. 961.**—In exercise of the powers conferred by section 23 of the Sea Customs Act, 1878 (8 of 1878), as in force in India and as applied to the State

of Pondicherry the Central Government hereby exempts steel castings and forgings falling under Item No 63(28) of the First Schedule to the Indian Tariff Act, 1934 (32 of 1934), when imported into India or the State of Pondicherry for the manufacture of component parts of sugar mill machinery, from so much of the customs duty leviable thereon under the second mentioned Act as is in excess of 10 per cent *ad valorem*:

Provided that the importer, by the execution of a bond in such form and in such sum as may be prescribed by the Customs Collector, binds himself to pay on demand in respect of such quantity of the steel castings and forgings as is not proved to the satisfaction of the Customs Collector to have been used for the aforesaid purpose an amount equal to the difference between the duty leviable on such quantity but for the exemption contained herein and that already paid at the time of importation

[No 86]

D P ANAND Jt Secy.

## COLLECTORATE OF CUSTOMS AND CENTRAL EXCISE, COCHIN

### CENTRAL EXCISES

*Cochin, the 4th August 1960*

**G.S.R. 962.**—In exercise of the powers conferred by Rule 5 of the Central Excise Rules, 1944, I hereby order that the following further amendments shall be made in this Collectorate's notification No 1/TX, dated 1st May, 1960 as amended in this Collectorate's Notification, dated 16th June 1960

In column 3 of the table appended to the said notification against serial No 1-18 after the figures "227(1)" a Comma and the figure "9(B)(2) and (3)" shall be inserted

[No 17/3/60/CX]

C T A PILLAI, Collector.

## MINISTRY OF TRANSPORT & COMMUNICATIONS

### (Department of Transport)

### (Transport Wing)

### PORTS

*New Delhi, the 9th July 1960*

**G.S.R. 963.**—In exercise of the powers conferred by Section 9 of the Bombay Landing and Wharfage Fees Act, 1882 (Bombay Act No VII of 1882), as applied to the Port of Kandla under the Government of India, Ministry of Transport Notification No 14-P(89)/49-I, dated the 29th June 1950, the Development Commissioner, Kandla who is the Chief Customs authority, with the previous sanction of the Central Government makes the following amendments in the Kandla Port Bye-Laws, 1955, published with the notification of the Development Commissioner No 6-GA(3)54 E dated the 14th May, 1955 under SRO 1125 of 1955

### Amendments

- (i) In Bye law No 30 The Word 'Tonnage' shall be substituted by words 'Metric tonnage'
- (ii) In Bye-Law No 42 The Phrase "Annas 3 per each" shall be substituted by the phrase "Nineteen Naye paise per each"
- (iii) In Bye-Law No 43-Phrase "5 miles per hour" shall be substituted by '8 kilometers per hour'

*Explanatory Note*—On account of adoption of Metric System of Weight, measurement and coinage it has become necessary to make the above amendment.

[No F 61-GAR(11)/60]

J M RIJHWANI,

Development Commissioner Kandla.

(Department of Transport)  
(Transport Wing)

PORTS

*New Delhi, the 16th August 1960*

**G.S.R. 964.**—In exercise of the powers conferred by clause (b) of section 6 of the Madras Outports Landing and Shipping Fees Act, 1885 (Madras Act 3 of 1885), the Central Government hereby makes the following further amendments with effect from the 20th September 1960 to the Rules to regulate the levy of landing and shipping fees at the Port of Vizagapatam published with the notification of the Government of India in the late Department of Commerce No. 222-P&L/33(I-B) dated the 5th August, 1933, namely:—

*Amendments*

In the said rules;

- (1) in rule 1, the words and figures "With the exception of the fees specified in entry 75-M" shall be deleted.
- (2) in Rule 2, for the word "Ton" wherever it occurs, the word "Tonne" shall be substituted.
- (3) for rule 4, the following rule shall be substituted, namely:—
  4. In the case of cargo assessed on measurement fractions of a cubic metre up to and including 0.5 cubic metre shall be reckoned as 0.5 cubic metre and fractions above 0.5 cubic metre as one cubic metre. In the case of cargo assessed on weight the unit shall be as follows:—

	Tonne
Goods not exceeding 500 kg.	... 0.5
Goods exceeding 500 kg. but not exceeding 1000 kg.	... 1.0

- (4) for rule 8, the following rule shall be substituted, namely:—

8. For the purpose of calculating charges the following units shall be adopted:—

1. Unit by weight ... Tonne of 1000 kg.
2. Unit by measurement ... 1 Cubic metre.
3. Unit for Liquids ... 1000 litres.

**Note.**—(a) In the case of bulk cargo, dues will be recovered on manifested tonnage subject to rule 7.

(b) For purposes of these charges, the gross and not the net tonnage of cargo shall be taken.

(c) The unit for assessment of charges for liquids in bulk shall be 1000 litres. Fractions of 1000 litres shall be treated as follows:—

Upto and including 500 litres	.. ½ Unit
Over 500 and upto 1000 litres	.. 1 Unit

- (5) In rules 15, 16 and 17 for the word "Ton" wherever it occurs the word "Tonne" shall be substituted.

[No. F. 17-PG(28)/60-1.]

**G.S.R. 965.**—In exercise of the powers conferred by sub-section (1) of section 35 of the Indian Ports Act, 1908 (15 of 1908), the Central Government hereby makes the following further amendments, with effect from the 20th August, 1960, to the Vizagapatam Port Scale of Rates—Charges levied on vessels entering the Port of Vizagapatam, namely:—

*Amendments*

Under the Heading "Charges levied on vessels entering the Port of Vizagapatam".

1. for rule 5 relating to "Fees for the supply of fresh water to vessels in the harbour" the following rule shall be substituted, namely:—
5. (a) Fees for the supply of fresh water to vessels in the Harbour between the hours of 6 A.M. and 6 P.M. on working days shall be levied at the following rates:—
  - (i) At quay-wall and Jetties.—Rs. 1:10 nP. per 1,000 litres or part thereof.

(u) At moorings—Rs 1 70 nP per 1,000 litres or part thereof

Subject to a minimum charge as for 5,000 litres in each case

The rate for supply at moorings includes the services of water barge and hoses. An additional fee of ten naye paise per 1,000 litres or part thereof, subject to a minimum of Rs. 3 for each vessel, shall be levied for such supply on closed holidays or between the hours of 6 P.M. and 6 A.M. on working days.

(b) In this rule the expression "Closed holidays" has the same meaning as in rule 4(VI)

2. in rule 6, for the word "Ton" wherever it occurs the word "Tonne" shall be substituted,

3 in rule 11, for the word "Ton" Wherever it occurs the word "Tonne" shall be substituted,

4 In item (a) of rule 12, the expression "(7 cwt)" shall be deleted.

[No F 17-PG(26)/60-2.]

**G.S.R. 966.**—The following draft of certain further amendments to the Rules for goods in transit at the Port of Vizagapatam, as published in the notification of the Government of India, in the late Department of Commerce No 222-P&L(9)/31 dated the 25th July, 1931, which the Central Government proposes to make, in exercise of the powers conferred by sub-section (1) of section 6 of the Indian Ports Act, 1908 (15 of 1908), is published, as required by sub-section (2) of the said section, for the information of all persons likely to be affected thereby and notice is hereby given that the draft will be taken into consideration on or after the 1st September, 1960

2 Any objection or suggestion which may be received from any person with respect to the said draft before the date so specified will be considered by the Central Government

#### Amendments

In the said Rules under 'Part I-Imports',—

(1) for rule 2, the following rule shall be substituted, namely —

2 After the expiry of the free days transit dues shall, subject to rule 3, be levied at the following rates upon all goods left in the Port premises until their delivery is effected —

	Per Tonne/Cu Metre per diem
<b>FIRST WEEK</b>	
Consignments, actually landed, weighing 50 tonnes and over or measuring 50 Cubic Metres and over.	12 Nps.
Consignments, actually landed, weighing 10 tonnes and over/or measuring 10 Cubic Metres and over but less than 50 Tonnes/or measuring less than 50 Cu Metres	25 Nps
Consignments, actually landed, weighing less than 10 Tonnes/or measuring less than 10 Cubic Metres	50 Nps.
<b>SECOND WEEK</b>	
Double the rates leviable for the first week per tonne/Cubic metre per diem	
<b>SUCCEEDING PERIOD</b>	
Thrice the rates leviable for the first week per tonne/cubic metre per diem.	

**NOTE**—Subject to a minimum charge as for one tonne/cubic metre fractions of a tonne/cubic metre not exceeding  $\frac{1}{2}$  tonne/0.5 cubic metre shall

be neglected. Fractions of a tonne/cubic metre exceeding  $\frac{1}{2}$  tonne/0.5 cubic metre shall be reckoned as 1 tonne/1 cubic metre.

## EXPORTS

(II) for rule 3, the following rule shall be substituted, namely:—

3. After the expiry of the free days, transit dues shall be levied on all goods left in the Port premises at the following rates:—

	Per tonne/Cubic Metre	Per Diem
First week	.. .. .	6 Nps.
Second week	.. .. .	12 Nps.
Succeeding period	.. .. .	25 Nps.

[No. F. 17-PG(26)/60-3.]

**G.S.R. 967.**—The following draft of certain further amendments to the Port Rules of the Vizagapatam Port relating to Rents for sheds and open spaces, as published in the notification of the Government of India in the Ministry of Transport and Communications, Department of Transport (Transport Wing) No. 17B-PG(42)/58, dated the 18th December, 1958, which the Central Government proposes to make, in exercise of the powers conferred by clause (jj) of sub-section (1) of section 6 of the Indian Ports Act, 1908 (15 of 1908), is published, as required by sub-section (2) of the said section, for the information of all persons likely to be affected thereby and notice is hereby given that the draft will be taken into consideration on or after the 1st September, 1960.

2. Any objection or suggestion which may be received from any person with respect to the said draft before the date so specified will be considered by the Central Government.

### Amendments

For rule 14 of the said Rules, the following rule shall be substituted, namely:—

14. The rents for sheds and open spaces in the Port area shall be levied as mentioned below:—

Sr. No.	Description	Rate of rent
1.	Transit sheds, I, II, III and IV . . . . .	Rs. 155/- per 100 sq. Metres per mensem.
2.	Storage sheds, 2, 3 and 5 and all covered spaces as goods, shed, combustible material shed etc.	Rs. 86.10 per 100 sq. Metres per mensem.
3.	Open stacking spaces outside Customs Barrier for all articles other than mineral ore and coal.	Rs. 19.40 per 100 sq. Metres per mensem.
4.	Open stacking space inside Customs barrier for all articles other than mineral ore and coal.	Rs. 25.80 per 100 sq. Metres per mensem.
5.	Mineral ore stacking space . . . . .	Rs. 19.40 per 100 sq. Metres per mensem.
6.	Coal stacking space . . . . .	Rs. 19.40 per 100 sq. Metres per mensem.
7.	Vacant sites on the Eastern area (temporary lease) . . . . .	Rs. 89.70 per 100 sq. Metres per annum.

**NOTE.**—(1) The above monthly rates shall apply when the lease period is one year or more. For shorter periods the rates shall be 25 per cent more than the rates quoted above.

(2) Rents at double the rates mentioned above shall be charged for all unauthorised occupation or continued occupation after the date of refusal of renewal or overstaying.

(3) Transit sheds T-I to T-IV, when used as storage space, shall be charged at a rate of Rs. 86.10 per 100 sq. Metres per mensem, if

the lease is for a period of one year or more. For shorter periods, the rents will be enhanced by 25 per cent.

[No. F. 17-PG(26)/60-4.]

K. BALAKRISHNAN, Under Secy.

**(Departments of Communications & Civil Aviation—P. & T. Board)**

*New Delhi, the 8th August 1960*

**G.S.R. 968.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules for recruitment to the post of Philatelic Officer in the Posts and Telegraphs Directorate, namely:—

1. **Short title.**—These rules may be called the Posts and Telegraphs Directorate (Philatelic Officer) Recruitment Rules, 1960.

2. **Application.**—These rules shall apply for recruitment to the post specified in column 1 of the Schedule to these rules.

3. **Number, Classification and Scale of Pay.**—The number of post, its classification and the scale of pay attached to it shall be as specified in columns 2 to 4 of the said Schedule.

4. **Method of Recruitment etc.**—The method of recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the Schedule aforesaid.

SCH<sup>E</sup>

Name of post	No. of posts	Classification	Scale of pay	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
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1	2	3	4	5	6	7
Philatelic Officer.	One	General Central Service, Class I.	Rs. 600—40— 1000—1000— 1050—1050— 1100—1100— 1150.	Selection	Below 40 years.	<p><i>Essential :—</i></p> <p>(1) Degree of a recognised University.</p> <p>(2) Adequate experience in philately with special reference to the Indian Philately and known ledge of production of Indian Stamps.</p> <p>(Qualifications relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise well qualified.</p> <p><i>Desirable :—</i></p> <p>Familiarity with the working of the Indian Posts and Telegraphs Department.</p>



DULE

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/transfer, grades from which promotion to be made	If a DPC exists, what is its composition	Circumstances in which U.P.S.C. is to be consulted in making recruitment
8	9	10	11	12	13
Not applicable	2 years	The recruitment to the post will be made by selection by the Union Public Service Commission from among Postal Superintendents, Class II and Stamp Officer possessing the qualifications prescribed under column 7; if no such officer is available from among the Postal Superintendents and Stamp Officer the post will be filled by direct recruitment by advertisement.	Postal Superintendents', Class II and Stamp Officer.	Selection will be made by the Union Public Service Commission.	

[No. 41/6/59-SPA.]  
D. K. AGARWAL,  
Asstt. Director General.

**(Border Roads Development Board)**

*New Delhi, the 12th August 1960*

**G.S.R. 969.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules, namely:—

**1. Short title and application.**—(1) These rules may be called the General Reserve Engineer Force (Class III and Class IV) Temporary Service Rules, 1960.

(2) They shall apply to persons holding a class III or a class IV post in the Force but not to a person employed on a casual basis.

**2. Definitions.**—In these rules, unless the context otherwise requires,—

(a) 'appointing authority' means the Director General, Border Roads or such other officer as may be appointed by him in this behalf by an order in writing;

(b) 'Board' means the Border Roads Development Board appointed by the Government;

(c) 'Director General' means the Director General, Border Roads, appointed by the Government and includes an officer authorised by the Government to perform the duties of the Director General;

(d) 'disciplinary authority' means the authority specified in rule 9;

(e) 'employee' means a person holding a wholetime appointment in the Force but does not include a person employed on casual basis;

(f) 'Force' means the General Reserve Engineer Force;

(g) 'Government' means the Central Government; and

(h) 'service' means service in the Force.

**3. Number of posts, pay etc.**—The number and categories of posts in each class and the pay, allowances and other benefits admissible to holders of such posts shall be such as may, from time to time, be determined by the Government.

**4. Recruitment.**—Recruitment to the Force shall be made by the appointing authority—

(a) by direct recruitment, or

(b) by transfer of persons from the service of the Central or a State Government or a local body or a Corporation.

**5. Age limit, qualifications etc.**—The age limit and the qualifications for appointment shall be governed by regulations made by the Director General with the approval of the Board.

**6. Period of employment.**—Every employee shall serve in the Force for a period of two years, provided that the period may, by mutual agreement, be extended for six months at a time.

**7. Penalties.**—The following penalties may, for good and sufficient reasons and as hereinafter provided be imposed on the employees, namely:—

(a) reduction to a lower post or time scale or to a lower stage in a time scale;

(b) removal from the service which shall not be a disqualification for future employment in the civil service of the Government;

(c) dismissal from the service which shall ordinarily be a disqualification for future employment in the civil service of the Government.

**8. Suspension.**—The appointing authority may place an employee under suspension where a disciplinary proceeding against him is contemplated or is pending or where a case against him in respect of any criminal offence is under investigation or trial.

**9. Disciplinary authority.**—The Director General or an authority not subordinate to the authority which appointed an employee shall be the authority competent to impose on such employee any of the penalties specified in rule 7.

**10. Procedure for imposing penalties on employees recruited direct.**—(1) The employee shall be informed in writing of the grounds on which it is proposed to take action and the particular penalty proposed to be imposed, and shall be

afforded a reasonable opportunity of showing cause against the proposed punishment. Any representation submitted by the employee shall be taken into consideration before final orders are passed:

Provided that this procedure shall not apply—

- (a) where the employee is dismissed, removed or reduced to a lower post or time scale or to a lower stage in a time scale on the basis of facts which had led to his conviction in a criminal court or by a court martial;
- (b) where the appointing authority is satisfied, for reasons to be recorded in writing, that it is not reasonably practicable to give the employee an opportunity of showing cause;
- (c) where the President is satisfied that, in the interest of the security of the State, it is not expedient to give the employee such an opportunity.

*Explanation.*—If any question arises as to whether it is reasonably practicable to give the employee an opportunity of showing cause, the decision thereon of the authority empowered to dismiss, remove or reduce to a lower post or time scale or to a lower stage in a time scale, as the case may be, shall be final.

(2) A copy of the findings of the authority acting under this rule and of the grounds therefor shall be delivered to the employee personally or by registered post.

**11. Procedure for imposing penalties on employees appointed by transfer.**—(1) Where an order of suspension is made or where any disciplinary proceeding is taken against an employee whose services have been loaned from the Central or a State Government or an authority subordinate thereto, or a local body or corporation, the authority lending his services, (hereinafter in this rule referred to as the 'lending authority') shall forthwith be informed of the circumstances leading to the order of suspension or the commencement of the disciplinary proceeding, as the case may be.

(2) In the light of the findings in the disciplinary proceeding taken against the employee, if the disciplinary authority is of the opinion that any of the penalties specified in rule 7 should be imposed on the employee it shall replace his services at the disposal of the lending authority and transmit to it the proceedings of the inquiry for such action as the lending authority may deem necessary.

**12. Appeals.**—(1) Any employee against whom a penalty has been imposed by order under rule 10 may within 30 days from the date of receipt of the order prefer an appeal—

- (a) in the case of an order passed by an authority subordinate to the Director General, to the Director General;
- (b) in the case of an order passed by the Director General, to the Government.

(2) The appellate authority shall pass such orders on the appeal as may appear to it just and equitable having regard to the circumstances of the case.

(3) There shall be no right of appeal against an order passed by the appellate authority.

**13. Termination of service.**—An authority not being subordinate to the authority which appointed an employee may terminate the services of the employee at any time during the period of his employment by giving one month's notice in writing or in lieu thereof a sum equivalent to his pay and allowances for one month at the rates applicable to him immediately before the termination of his services.

**14. Resignation.**—Save with the permission of the appointing authority, no employee shall have the option to resign from the Force.

**15. Security to be furnished by certain employees.**—(1) The appointing authority may require an employee who is entrusted with the receipt, custody or control of property or monies or securities for money to furnish security, for the due discharge of his duties, of an amount equivalent to the aggregate value of the monies and securities which the employee is ordinarily likely to have in his hands at any one time.

(2) The security shall be furnished in such form and manner as may be specified by the Government.

**16. Effect of rules.**—The provisions of these rules shall have effect in respect of the employees notwithstanding the application to the Force of all or any of the provisions of the Army Act, 1950, under sub-section (1) of section 4 of that Act.

**17. Power to issue orders.**—The Government may, from time to time, issue such orders as may be deemed necessary in respect of matters not specifically provided for in these rules.

A. S. PURI, Under Secy.

## MINISTRY OF FOOD AND AGRICULTURE

(Department of Food)

### ORDER

*New Delhi, the 9th August 1960*

**G.S.R. 970.**—In pursuance of sub-clause (b) of clause 2 of the Wheat Roller Flour Mills (Licensing and Control) Order, 1957, the Central Government hereby appoints Shri G. C. Krishnamurthi, Assistant Director, Bangalore as inspector to exercise the powers and perform the duties of inspector under the said Order within his jurisdiction, and makes the following further amendment in the Government of India, Ministry of Food and Agriculture (Department of Food) notification S.R.O. 3082, dated the 25th September, 1957, namely:—

In the Schedule to the said notification, for item 35, the following item shall be substituted, namely:—

“35. Shri G. C. Krishnamurthi, Assistant Director (Depot), Bangalore.”

[No. 2/1/60-PY(FM).]

S. BANSI, Under Secy.

## MINISTRY OF WORKS, HOUSING & SUPPLY

*New Delhi, the 29th July 1960*

**G.S.R. 971.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of Liaison Officer in the Directorate of Estates of the Government of India, namely:—

1. **Short title and commencement.**—(1) These rules may be called the Directorate of Estates (Liaison Officer) Recruitment Rules, 1960.  
(2) These rules shall come into force at once.

2. **Application.**—These rules shall apply to Class II (gazetted) post in the Directorate of Estates specified in column 1 of the Schedule below.

3. **Number, Classification and Scale of pay.**—The number, classification of the post and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule.

4. **Method of recruitment, age limit and other qualifications.**—The method of recruitment, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 11 of the said Schedule.

Provided that the upper age limit prescribed for direct recruitment may be relaxed in the case of Scheduled Castes/Scheduled Tribes, displaced persons and other special categories in accordance with the general orders issued from time to time by the Government of India.

**5. Disqualification.**—No male candidate, who has more than one wife living and no female candidate, who has married a person having already a wife living, shall be eligible for appointment to the post.

Provided that the Government of India may, if it is satisfied that there are special grounds for doing so, exempt any such candidate from the operation of this rule.

## THE SCHE

Name of post	No. of post	Classification	Scale of pay	Whether selection or non-selection post'	Age limit for direct recruits
1	2	3	4	5	6
Liaison Officer. I	1	Class II (Gazetted) Non-Ministerial.	Rs. 275--25 —500.	Selection post.	Below 35 years.

**RULE**

Educational and other qualifications required	Whether columns 6 & 7 will apply to promotees	Period of probation if any	Method of recruitment. Whether by direct recruitment or by promotion or transfer and percentage of vacancies to be filled by various methods	In case of recruitment by promotion, transfer, grades from which promotion is to be made
7	8	9	10	11
<p><i>Essential—</i></p> <p>(i) A degree of a recognised University.</p> <p>(ii) 5 years' experience in a Govt. Office. Qualifications relaxable at commission's discretion in case of candidates otherwise well qualified.</p> <p><i>Desirable—</i></p> <p>(i) About 2 years' experience of Estate Work.</p> <p>(ii) Tact and ability to deal with M. Ps. and others.</p>	Not Applicable.	Two Years.	Deputation of either Grade III or Grade IV Officer of the Central Secretariat Service failing which by direct recruitment.	Transfer on deputation of either Grade III or Grade IV Officer of the Central Secretariat Service.

[No. EE. 2(36)/58.]

*New Delhi, the 2nd August 1960*

**G.S.R. 972.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules for regulating the recruitment to the posts of Deputy Director of Estates in the Directorate of Estates of the Government of India, namely:—

1. **Short title and commencement.**—(1) These rules may be called the Deputy Director of Estates (Recruitment) Rules, 1960.

(2) These rules shall come into force at once.

2. **Application.**—These rules shall apply to posts in the Directorate of Estates as specified in column 1 of the Schedule to these rules.

3. (1) **Number, Classification and Scale of pay.**—The number, classification, the scale of pay of, and method of recruitment to, shall be as specified in columns 2 to 11 of the said Schedule.

Provided that the upper age limit prescribed for direct recruitment may be relaxed in the case of scheduled castes or scheduled tribes, and other special categories in accordance with the general orders issued from time to time by the Government of India.

*Note:*—The pay of Central Secretariat officers will be fixed in consultation with the Ministry of Home Affairs and Finance.

4. **Disqualification.**—No male candidate, who has more than one wife living and no female candidate who has married a person having already a wife living, shall be eligible for appointment.

Provided that the Government of India may, if it is satisfied that there are special grounds for doing so, exempt any such candidate from the operation of this rule.

## THE SCHE

Name of post	No. of Post	Classification	Scale of pay	Whether selection or non-selection post	Age limit for direct recruits
1	2	3	4	5	6
Deputy Director of Estates.]	1	General Services Gazetted.	Central Class I Rs. 600—40— —1000—1000 —1050—1050 —1100—1100 —1150.	Selection.	Below 45 years.



**RULE**

Educational and other qualifications required	Whether columns 6 and 7 will apply to promotees	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or transfer and percentage of vacancies to be filled by various methods	In case of recruitment by promotion, transfer, grades from which promotion is to be made
7	8	9	10	11
<i>Essential—</i> (i) Degree of a recognised University preferably in Law or Engineering.	Will not apply.	2 years.	By promotion failing which by transfer failing which by direct recruitment.	<i>Promotion—</i> Assistant Director of Estates provided <del>that</del> the candidate does not belong to any of the organised services.
(ii) About 45 years administrative experience in a responsible capacity in a Govt. or quasi-Govt. or Commercial Organisation or Local Body dealing with the management of houses, landed property etc.				<i>Transfer—</i> (on deputation) 1. All India Services. 2. Class I Officer of Central Service. 3. Central Engineering Service, Class I (Executive Engineer's rank).

[No. EE 1/4/59]

New Delhi, the 20th August 1960

**G.S.R. 973.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules for regulating the recruitment to the post of Director of Estates in the Directorate of Estates of the Government of India, namely:—

- 1. Short title and commencement.**—(1) These rules may be called the Director of Estates (Recruitment) Rules, 1960.  
(2) These rules shall come into force at once.
- 2. Application.**—These rules shall apply to posts in the Directorate of Estates as specified in column 1 of the Schedule to these rules.
- 3. Number, Classification and Scale of pay.**—The number, classification, the scale of pay and method of recruitment to, shall be as specified in column 2 to 11 of the said Schedule.

Provided that the upper age limit prescribed for direct recruitment may be relaxed in the case of Scheduled castes and Scheduled tribes, and other special categories in accordance with the general orders issued from time to time by the Government of India.

**Note:**—The pay of Central Secretariat officers will be fixed in consultation with the Ministry of Home Affairs and Finance.

- 4. Disqualification.**—No male candidate, who has more than one wife living and no female candidate, who has married a person having already a wife living shall be eligible for appointment to the post.

Provided that the Government of India may, if it is satisfied that there are special grounds for doing so, exempt any such candidate from the operation of this rule.

## THE SCHEDULE

Name of post	No. of post	Classification	Scale of pay	Whether selection or non-selection post	Age limit for direct recruits
1	2	3	4	5	6
Director of Estates.	1	General Central Services—Class I (Gazetted).	Rs. 1300—60 —1600.	Selection.	Below 50 years.

DUE

Educational and other qualifications required	Whether columns 6 & 7 will apply to promotions	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or transfer and percentage of vacancies to be filled by various methods	In case recruitment by promotion/transfer, grades from which promotions are made
7	8	9	10	11
<p><i>Essential—</i></p> <p>(i) Degree of recognised University preferably in Law or Engineering.</p> <p>(ii) About 10 years' administrative experience in a responsible capacity in a Govt. or commercial organisation or Local Body dealing with the management of houses, landed property etc.</p>	<p>Will not apply.]</p>	<p>2 years. In the case of candidate appointed by promotion/transfer or deputation, he should work as an attache to the permanent incumbent of the post for 3 months before he formally takes over the charge.</p>	<p>By promotion failing which by transfer failing which by direct recruitment.</p>	<p><i>Promotion.</i> Deputy Director of Estates provided that the candidates does not belong to any of the organised services.</p> <p><i>Transfer.</i> (on deputation).</p> <ol style="list-style-type: none"> <li>1. All India Service.</li> <li>2. Class I Officer of the Central Service.</li> <li>3. Central Engineering Service (Class I) (Superintending Engineer's rank.)</li> </ol>
<p>Qualifications relaxable at the Union Public Service Commission's discretion in the case of candidates otherwise well qualified.</p>				

[No. EE 1(4) 59]

R. C. MEHRA, Under Secy.

## MINISTRY OF LABOUR AND EMPLOYMENT

*New Delhi, the 10th August 1960*

**G.S.R. 974.**—In exercise of the powers conferred by sub-section (1) of section 7 of the Employees' Provident Funds Act, 1952 (19 of 1952), the Central Government hereby makes the following further amendments in the Employees' Provident Funds Scheme, 1952, namely:—

1. This Scheme may be called the Employees' Provident Funds (Amendment) Scheme, 1960.

2. In the Employees' Provident Funds Scheme, 1952,—

(1) in sub-paragraph (2) of paragraph 18, for the words 'annas eight', the words "fifty naye paise" shall be substituted;

(2) in the following provisions, namely, sub-paragraph (3) of paragraph 28, the second proviso to sub-paragraph (1) of paragraph 38, paragraph 48 and sub-paragraph (1) of paragraph 52, for the words "Imperial Bank of India", wherever they occur, the words "State Bank of India" shall be substituted;

(3) in Forms 3, 4 and 6 for the abbreviation "As", wherever it occurs, the abbreviation "nP" shall be substituted.

[No. 3(3)60-P.F.II.]

V. R. ANTANI, Dy. Secy.

*New Delhi, the 11th August 1960*

**G.S.R. 975.**—In exercise of the powers conferred by sub-section (1) of Section 83 of the Mines Act, 1952 (35 of 1952), and in supersession of the notification of the Government of India in the Ministry of Labour and Employment No GSR 660, dated the 29th July, 1958, the Central Government hereby exempts the parts of mines and classes of persons specified in the column (1) of the Schedule hereto annexed from the operation of those provisions of the said Act which are specified in the corresponding entry in column (2) thereof, subject to the condition, if any, specified in the corresponding entry in column (3) thereof.

### SCHEDULE

Name and classes exempted	Provisions from which exemption is granted.	Conditions attached to exemption.
(1)	(2)	(3)
1. The following mines in the State of Bihar, namely:—		
(a) (i) The Coke Factory of the Burrakur Coal Company Ltd., at Loyabad in the District of Dhanbad.	All.	
(ii) The Coke Factory of the Bhowra Coke Company Ltd., at Kendwadih in the District of Dhanbad.	All.	
(iii) The Coke Factory of Bhowra Colliery Company, at Barari in the District of Dhanbad.	All.	
(iv) The Coke Factory of Lodna Colliery Company (1920) Ltd., at Lodna in the District of Dhanbad.	All.	

(1)	(2)	(3)
(v) Fine Coke Factory belonging to the National Coal Development Corpn. (P) Ltd., at Giridih in the District of Hazaribagh	All	
(b) (i) The Coal Washery of M/s Tata Iron & Steel Co. Ltd., at Jamadoba in the District of Dhanbad.	All	
(ii) The Coal Washery of M/s National Coal Development Corpn., Ltd., at Kargali in the District of Hazaribagh	All	
2. The following mines in the State of Madras:		
The Briquetting & Carbonising Plant of M/s Neyveli Lignite Corporation Ltd., at Neyveli	All.	
3 Stone crushing plants forming part of the mines situated in Greater Bombay wherein ten or more workers are employed or were employed on any day of the preceding twelve months in the crushing and sizing of stone.	All	
4 Persons employed on the surface in loading or unloading railway wagons and in screening and washing plants	The Provisions contained in Section 36	
5 Women employed on the surface in loading or unloading railway wagons or of sand and in screening and washing plant	The provisions contained in Section 46	
		Provided that no such women so exempted shall be permitted to be employed in such operations between the hours of 10 P.M., and 5 A.M., and notwithstanding anything contained in Section 30(2) there shall be an interval of not less than eleven hours between successive period of employment
6 Attendants employed on surface in power or boiler houses, engine, motor or compressor rooms, winding or hoisting, ventilation or air-conditioning, mechanical screening, washing, loading or mineral dressing and separating plants, banksmen, signalmen, loco drivers, trollymen and trammers	Section 28, 30(2).	
		The period of work shall not normally exceed 8 hours in any day
7. Attendants employed below-ground on continuously operated machinery, haulage engine-drivers, pumpmen, on setters, signalmen and bellmen.	Section 28.	
8 Persons defined in Rules as holding positions of supervision of management or employed in a confidential capacity.	The provisions contained in Sections 29, 33, 35 and 36	
		Provided that the exemption from Section 33 shall not operate to the prejudice of any rights to which such persons may be entitled under the terms of any award, agreement or contract of service.

(1)

(2)

(3)

- |   |   |  |
|---|---|--|
| 9. Persons employed in welfare services including pithead baths, canteens and creches; in the issuing of food stuff, in hospitals and dispensaries in sanitary or conservancy work other than in underground and workshop premises, in "watch and ward" and clerks, accountants, time-keepers, register keepers and orderlies on the surface. | All provisions of Chapter VI excepting the provisions contained in Section 28, 33, 44, 45, 46 and sub-sections (1) and (4) of Section 48. | Provided that Section 46 in so far as it prohibits the employment of women except between the hours of 6 A.M., and 7 P.M. shall not apply to women employed in pithead baths, creches and canteens and midwives and nurses employed in hospitals and dispensaries. |
| 10. Women employed in health and welfare services, and who in the course of their studies occasionally have to enter the underground workings of a mine for purposes other than manual work.  | Section 46, in so far as it prohibits the employment of women below ground.   | Every such women before entering the workings below ground shall be in possession of a pass granted by the manager which shall show the date or dates and the hours between which she is permitted to be present below ground.                                     |

[No. MI-1/21/60]

A. P. VEERA RAGHAVAN,  
Under Secy.

*New Delhi, the 12th August 1960*

**G.S.R. 976.**—The following draft of certain rules which the Central Government proposes to make in exercise of the powers conferred by section 14 of the Collection of Statistics Act, 1953 (32 of 1953), is hereby published as required by sub-section (1) of the said section for the information of all persons likely to be affected thereby and notice is hereby given that the said draft will be taken into consideration on or after the 30th September, 1960.

Any objection or suggestion received from any person with respect to the said draft before the said date will be considered by the Central Government.

#### DRAFT

#### *Collection of Statistics (Labour) Central Rules, 1960.*

1. *Short title, commencement and application.*—(1) These rules may be called the Collection of Statistics (Labour) Central Rules, 1960.

(2) They shall come into force on the 1st January, 1961.

(3) They shall apply to all factories wherein any of the industries specified in the First Schedule to the Industries (Development and Regulation) Act, 1951, (and reproduced in the Annexure to these rules) is carried on.

2. *Definitions.*—In these Rules, unless the context otherwise required:—

- (a) "the Act" means the Collection of Statistics Act, 1953 (32 of 1952);
- (b) "Form" means the Form set forth in the Schedule annexed hereto;
- (c) "quarter" means a period comprising three months ending on the 31st March, 30th June, 30th September or 31st December;
- (d) "section" means a section of the Act;
- (e) "Statistics Authority" means the officer appointed by the Central Government under section 4 for the purpose of collection of statistics relating to any of the matters specified in clause (c) of section 3,
- (f) "Owner" includes the manager of the factory.

3. *Service of notice on the owner by the Statistics Authority.*—(1) The Statistics Authority shall,

- (i) within two months from the date of the commencement of these rules,
- or

(1) if it is not possible to do so for any unavoidable reason, as soon as possible thereafter, serve a notice on the owner of each factory requiring him to furnish to the Statistics Authority in duplicate—

(a) quarterly returns in form A and;

(b) statements showing the details of revisions in wages and allowances, and of periodic bonuses granted to the workers together with the conditions of eligibility to such bonuses as and when such revisions are made or bonuses granted:

Provided that the Statistics Authority shall, in the case of a factory which is not in existence at the time of commencement of these rules, serve the said notice on the owner as soon as may be, after the coming into existence of the said factory requiring him to furnish the said returns and statements in duplicate, to the Statistics Authority by such dates as may be specified in the notice.

(2) The Statistics Authority shall forward with the notice specified in sub-rule (1) an adequate number of Form A.

(3) Similar notices after the first notice may be served by the Statistics Authority at such intervals as he may decide.

(4) The notice shall be accompanied by two copies of acknowledgement in Form B.

4. *Owners to furnish returns and Statements.*—(1) Every owner on whom a notice under rule 3 has been served by the Statistics Authority shall furnish to him in duplicate—

(a) the quarterly returns referred to in clause (a) of sub-rule (1) of rule 3 within one month after the expiry of each quarter; and

(b) the statements referred to in clause (b) of sub-rule (1) of rule 3 as and when such revisions are made or such bonuses granted:

Provided that on the representation of the owner, the Statistics Authority may, if sufficient grounds exist, allow an extension of time limit by not more than a month—

Provided further that where a change takes place in the management of any factory after the service of the said notice, it would be incumbent on the part of the outgoing owner to intimate the requirements under these rules to the new owner under intimation to the Statistics Authority immediately and the new owner shall be responsible for the submission of the said returns and statements.

(2) The owner shall retain with himself a true copy of each return and statement submitted under sub-rule (1)

5. *Returns to be furnished in the Form supplied for the purpose.*—The returns specified under rule 3 shall be furnished only in the Form supplied by the Statistics Authority, but if copies of the Form supplied are not sufficient the owner of the factory shall apply to the said authority for the supply of an adequate number of copies of the Form in time. If copies of the Form applied for are not supplied by the Statistics Authority in time the owner may make copies of the Form already supplied.

6. *Method of service of notice and furnishing of returns.*—The Statistics Authority shall serve the notice referred to in sub-rule (1) of rule 3 on the owner of the factory at his last known address by registered post or through a messenger under a cover entitled "Notice under the Collection of Statistics (Labour) Central Rules, 1960" and the owner shall furnish the returns and statements specified in sub-rule (1) or rule 4 by registered post, acknowledgement due, or through a messenger, under a cover entitled "Confidential—Returns and statements under the Collection of Statistics (Labour) Central Rules 1960". The receipt of notice by a person on behalf of the owner would be deemed as compliance with the requirements of the rules in this regard.

7. *Language in which information should be furnished.*—All information required to be furnished under these rules shall be furnished in English.

8. *Return of acknowledgement.*—The owner of a factory shall within seven days from the date of receipt of the notice under rule 3 transmit to the Statistics Authority one copy of the Form of acknowledgement duly completed and signed

9. *Calling for additional particulars.*—The owner of a factory, shall, when so required by the Statistics Authority furnish, by such time as that Authority may, in writing, specify, any further information in explanation of the particulars entered by him in the returns and statements furnished under rule 4.

## SCHEDULE

FORM 'A'

### Factories

Confidential  
Code No. †

To be submitted to the Statistics Authority in duplicate within one month after the close of the quarter to which the return relates.

The Collection of Statistics Act, 1953

The Collection of Statistics (Labour Central Rules, 1960.

(1) Name of the factory ..... (2) (a) Industry .....

(b) Whether 'Perennial' or 'Seasonal' ..... (3) Using power/Not using power .....

(Please strike out the term not applicable). (4) Postal address .....

(5) District..... (6) State.....

**Confidential**

Part 1. Return on Labour Turnover

Code No. †

vide instructions attached.

[illegible]



- (iii) Total separations during the month due to:
  - (a) Quits
  - (b) Discharges or dismissals
  - (c) Transfers to other establishments or unit of the same management
  - (d) Retrenchments
  - (e) Deaths
  - (f) Others
- (iv) Total number of workers in employment on the last working day of the month.

---

\*Categories of Workers:—I. "Workers" (other than supervisory and clerical staff as defined in Section 2(1) of the Factories Act.  
 II. Other than "Workers" i.e., those not covered by I above, but coming within the purview of the Factories Act.

III. Other "Workers" outside the purview of the Factories Act

†The Code No. given at the top right hand corner of the notice served on you may kindly be quoted against this item. This code number should be indicated in all correspondence and returns under Rules.



\*Categories of workers —I—“Workers” (other than supervisory and clerical staff) as defined in Section 2(1) of the Factories Act

II—Other than “Workers” i.e., those not covered by I above, but coming within the purview of the Factories Act

III—Other “Workers” outside the purview of the Factories Act

†The Code No. given at the top right hand corner of the notice served on you may kindly be quoted against this item. This code number should be indicated in all correspondence and returns under Rules

## INSTRUCTIONS

1. The Statistics of Labour turn-over and absenteeism are being collected in respect of the following three categories of workers, employed in factories:—

- (i) "Workers" (other than supervisory and clerical staff) as defined in Section 2(1) of the Factories Act.
- (ii) Other than "Workers" i.e. those not covered by (i) above but coming within the purview of the Factories Act.
- (iii) Other "Workers" outside the purview of the Factories Act.

2. The following categories of workers should be excluded from the returns:—

- (i) Casual and badli workers even if their names feature in pay roll or muster roll.
- (ii) Home workers and persons employed through the agencies of contractors, etc., for whom muster or pay roll is not maintained by the factory.
- (iii) Proprietors and unpaid family workers.

Thus, in effect, with the exception of workers whose exclusion has been specifically mentioned above, all the workers, irrespective of their employment status (i.e., permanent, temporary, apprentices, part-time, or full-time, etc.), will be accounted for in the returns.

3. In order to arrive at the figure of the total number of workers, the number of workers on pay roll on the first working day of the month should be added up and such workers whose exclusion has been suggested in para 1 above should be deducted. If a worker is absent on leave or absent without leave, but is deemed to be in employment, he should be included in counting the total number of workers.

4. Against item (ii)(a), the total number of workers added to the employment roll during the period, whether new employees or old employees re-employed should be given. Against item (ii)(b) the total number of workers transferred from other establishments or units under the same management should be mentioned. It may please be noted that in arriving at the figures for item (ii)(a) and (b) no account is to be taken of those persons whose exclusion has been suggested in para 2 above.

5. Against item (iii) the number of workers who left the establishment during the month under the sub-heads as mentioned in the Form should be given. Persons on paid or unpaid leave of absence (for sickness, etc.) with the approval of the employer should not be counted for separation until such time as it is definitely known that such persons will not return to work. At that time, their separation should be recorded as quit, discharges, etc., as the case may be.

- (a) *Quits*:—Quits are terminations initiated by employees because of acceptance of jobs elsewhere, dissatisfaction, marriage, maternity, ill health, unauthorised absence, etc. Unauthorised absence includes those cases where the employer knows that though the worker has absented himself even for more than 10 days without intimation or permission but he is coming back to the establishment and his employment is not being terminated. In such cases unauthorised absences should not be considered to be cases of quits but deemed to be absences. Retirements should not be counted as quits.
- (b) *Discharges or Dismissals*:—The total number of terminations of employment initiated by management for such reasons as employees' incompetence, violation of rules, dishonesty, insubordination, laziness, habitual absenteeism or inability to meet the organisation's physical standards should be entered.
- (c) *Transfers to other establishments or units under the same management*:—Against item (iii)(c), the total number of persons transferred to other establishments or units under the same management should be given.
- (d) *Retirements*:—The total number of workers retired during each month of the quarter should be entered.
- (e) *Deaths*:—The total number of workers who died during each month of the quarter should be entered.
- (f) *Others*:—The total number of terminations of employment during the month for other reasons not covered by (a), (b), (c), (d) and (e), should be entered.

In the case of items (i) and (ii) no account should be taken of persons whose exclusion has been suggested in para 1 above, under item (iii).

6 Against item (iv) the total number of workers as on pay roll on the last working day of the month should be given. This figure will be the sum total of items (i) and (ii) minus the sum total of item (iii). This figure should normally be the figure entered against item (i) for the next month. However if the number against item (i) does not tally with the number mentioned against item (iv) of the preceding month then an explanatory remark may be given stating the reasons why the figures do not tally.

#### ABSENTEEISM

1 The scope of statistics regarding absenteeism will be the same as in the case of labour turnover. That is the statistics should relate to only those categories of workers in respect of whom statistics of labour turnover have been furnished.

2 Absence is the failure of the worker to report on the job when he was scheduled to work. A worker is to be considered as scheduled to work when the employer has work available and the employee is aware of it. A worker is to be treated as absent for purposes of absenteeism statistics even when he does not turn up for work after obtaining prior permission. Any worker who reports for duty even for a part of the day or shift should not be counted among absentees. Similarly absence of a worker on account of strike or lock-out or lay off is not to be considered as absence for purposes of statistics of absenteeism in this form.

3 Total number of man shifts worked during the month is obtained by adding together the number of persons who worked in each of the shifts on each working day of the month.

4 Information under A and B is to be given in respect of the same set of persons and as such the total of sub-items (a), (b) & (c) under A and the total of sub-items (a), (b), (c), (d) and (e) under B should be the same. For arriving at the figure of man-shifts absent during the month the number of workers absent in each shift on each day of the month has to be totalled. For instance for recording man shifts absent on leave with pay item A(a) the number of workers who were on leave with pay in each shift on each working day of the month, should be added up.

## Part III.—Return on Hours of Work and Earnings.

(Vide instructions attached).

Return for the month of . . . . . 19 .

Category of Workers/ Other staff	Average daily at- tendance during the month	Total No. of man- shifts worked during the month	Aggregate No. of man- hours worked during the month excluding overtime hours	Total No. of over- time man- hours worked during the month	Total cash earnings during the month							
					Basic wages	Dear- ness allow- ance	Produc- tion or incen- tive bo- nus	Leave pay	Night shift allow- ance	House rent allow- ance	Trans- port or convey- ance allow- ance	Over- time pay- ments
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
I. "Workers" (other than supervisory and clerical staff) as defined in Sec. 2(1) of the Factories Act.												
(a) Men {	Employed directly Employed through contractor											
(b) Women {												
(c) Children {	Employed directly Employed through contractor.											
(d) Total {												
	Employed directly Employed through contractor.											

II. *Other than "Workers", i. e., those not covered by I above, but coming within the purview of the Factories Act.*

- (a) Managerial
- (b) Supervisory

- 1. Technical.
- 2. Non-technical.

- (c) Clerical
- (d) Other employees
- (e) Total

III. *Other "Workers" outside the purview of the Factories Act.*

- (a) Managerial
- (b) Supervisory

- 1. Technical.
- 2. Non-technical.

- (c) Clerical
- (d) Other employees
- (e) Total

N. B.:—Separate returns to be submitted for each month of the quarter.

Part IV - If there is any marked change in the earnings, labour turnover and absenteeism either in the month to month figures or as compared to the previous quarters, please account briefly for the changes.

Certified that the information given above is correct.

Signature.....

Name (in block letters).....

Designation (in block letters).....





- II. Other than "Workers" i.e., those not covered by I above, but coming within the purview of the Factories Act.
- (a) Managerial
  - (b) Supervisory
    - 1. Technical.
    - 2. Non-technical.
  - (c) Clerical,
  - (d) Other employees
  - (e) Total

- III. Other "Workers" outside the purview of the Factories Act.
- (a) Managerial
  - (b) Supervisory
    - 1. Technical.
    - 2. Non-technical.
  - (c) Clerical
  - (d) Other employees
  - (e) Total

N. B.:—Separate returns to be submitted for each month of the quarter.

Part IV. If there is any marked change in the earnings, labour turnover and absenteeism either in the month to month figures or as compared to the previous quarters, please account briefly for the changes.

Certified that the information given above is correct.

Signature .....  
 Name (in block letters).....  
 Designation (in block letters).....

\*The Code No. given at the top right hand corner of the notice served on you may kindly be quoted against this item. This Code Number should be indicated in all correspondence and returns under the Rules.

## INSTRUCTIONS

*Hours of work and earnings*

...

(a) *Average daily attendance*: Average daily attendance is obtained by dividing the aggregate number of attendances on all the shifts on all working days (i.e., total number of man-shifts) during the period by the number of working days. If a worker has been on paid leave, he should be included, in counting attendances, during the period of his paid leave. If a worker has worked for part of a day or more and nil if he has been paid for less than half a day. The same principle should be followed if a worker is on leave on part payment of his wages, e.g., half-pay sick leave. In cases, where overtime hours have been worked, these should be given separately.

(b) *Aggregate number of man-hours worked*: Aggregate number of man-hours worked during the period is obtained by adding together the number of man-hours worked on all shifts on all working days. In case where overtime hours have been worked, these should be shown separately. The number of the man-hours worked on each shift is obtained by adding together the number of hours worked by each person on that shift.

(c) *Home workers*: Home workers for which regular muster rolls are not maintained by the factory should be excluded.

(d) *Total cash earnings*: Total cash earnings during the month should include all cash payments, payable and, deducted, if any. Employers' contributions to, provident funds, pension fund, etc., should not be included but the employees' contributions should be included. The figure should relate to wages, etc., earned during the month.

(e) *Other cash payments*: "Other cash payments" should include lay-off and retrenchment compensation, compensation for work, injuries and ex-gratia irregular payments, if any, earned during the quarter.

(f) *Estimated money value of concessions*: Estimated money value of concessions should be worked out by taking into consideration the difference between the wholesale prices of articles such as food-grains, cloth, fuel, etc., which are supplied free to employees or at concessional rates and actual prices at which they are supplied. The details under each head may kindly be furnished separately. The value of uniforms supplied to employees while on work and the cost of amenities provided such as housing, medical aid etc., should not, however, be included.

## STATEMENT I

Factories

Labour turnover in factories during the month of..... 19... in the State of.....

Industry	Total No. of workers employed on the first working day of the month	Total accessions during the month		Total separations during the month due to						Total number of workers employed on the last working day of the month
		New hires or re-hires	Transfer from other establishments or units of the same managements	Quits	Discharges or dismissals	Transfers to other establishments or units of the same management	Retirements	Deaths	Others	
1	2	3	4	5	6	7	8	9	10	11

N.B.—(i) Separate returns are required for: 1st month of the quarter—Statement I(a)  
 2nd month of the quarter—Statement I(b)  
 3rd month of the quarter—Statement I(c)

(ii) Under each industry separate figures should be furnished in respect of Category :

- I. "Workers" (other than supervisory and clerical staff) as defined in Section 2(b) of the Factories Act.
- II. Other than "Workers", i.e., those not covered by I above, but coming within the purview of the Factories Act.
- III. "Other Workers" outside the purview of the Factories Act.

Absenteeism in factories during the month of.....19 in the State of.....

Industry	Total No. of man-shifts worked	Total number of man-shifts lost due to									
		Absence				Causes of absence					
		On leave with pay	On leave without pay	Without leave	Total	Sickness	Maternity	Accidents	Social or religious	Other causes	Total
I	2	3	4	5	6	7	8	9	10	11	12

**N.B.**—(i) Separate returns are required for:—1st month of the quarter; Statement II (a) ; 2nd month of the quarter; Statement II(b); 3rd month of the quarter; Statement II(c).

(ii) Under each industry separate figures should be furnished in respect of each of the categories I, II & III.

I. "Workers (other than supervisory and clerical staff) as defined in Section 2(i) of the Factories Act.

II. Other than "Workers", i.e. those not covered by I above, but coming within the purview of the Factories Act.

III. Other "Workers" outside the purview of the Factories Act.

(iii) The following categories of workers should be excluded from the statement:—

1. Casual and bad workers even if their names feature in pay roll or muster roll.
2. Home workers and persons employed through agencies or contractors, etc., for whom muster or pay roll is not maintained by the factory.
3. Proprietors and unpaid family workers.

# STATEMENT III

*Hours of work and Earnings in Factories during the*

Industry/Category of workers	No. of units working	No. of units submitting returns	Average daily allowance during the month	Total No. of man-shifts worked during the month	Aggregate No. of man-hours worked during the month excluding overtime hours	Total No. of over-time man-hours worked during the month	Total cash earnings of the month					
							Basic wages	Dearness allowance	Production or incentive bonus	Leave pay	Night shift allowance	House rent allowance
1	2	3	4	5	6	7	8	9	10	11	12	13
<b>*Employed directly—</b>												
Men	.	.	.	.	.	.	.	.	.	.	.	.
Women	.	.	.	.	.	.	.	.	.	.	.	.
Children	.	.	.	.	.	.	.	.	.	.	.	.
Total	.	.	.	.	.	.	.	.	.	.	.	.
<b>*Employed through contractor—</b>												
Men	.	.	.	.	.	.	.	.	.	.	.	.
Women	.	.	.	.	.	.	.	.	.	.	.	.
Children	.	.	.	.	.	.	.	.	.	.	.	.
Total	.	.	.	.	.	.	.	.	.	.	.	.

month of ..... 19.... in the State of .....

Industry/Category of workers	Total cash earnings the of month						Money value of other benefits during the quarter						Grand total Column (19)+ (20)+ (26)	
	Transport or conveyance allowance	Over-time payments	Arrear payments	Annual profit bonus, if any, paid	Other cash payments	Total	Estimated money value of concessions	Contribution made by the employer to the Provident Fund	Contribution made by the employer to pensions, gratuity etc.	Other individual benefits	Group benefits	Total		
										Rental value of concessional housing provided to the workers				
I	14	15	16	17	18	19	20	21	22	23	24	25	26	27
*Employed directly—														
Men . . .														
Women . . .														
Children . . .														
Total . . .														
*Employed though contractor—														
Men . . .														
Women . . .														
Children . . .														
Total . . .														

\*Separately for each industry.

N.B.—(i) Separate statements are required for each month of the quarter, (ii) Statements for each month may be supplied separately for each of the following categories of staff:

- I. "Workers" (other than Supervisory and clerical staff) as defined in Section 2(1) of the Factories Act.
- II. Other than "Workers", i.e., those not covered by I above, but coming within the purview of the Factories Act.
- III. Other "Workers" outside the purview of the Factories Act.

# ANNEXURE

*Industries specified in the First Schedule to the Industries (Development and Regulations) Act, 1951.*

## I. METALLURGICAL INDUSTRIES:

A. Ferrous: (1) Iron and steel (Metal); (2) Ferro-alloys and special steels; (3) Iron and Steel castings and forgings; (4) Iron and Steel structurals; (5) Iron and Steel pipes; (6) Other products of iron and steel.

B. Non-ferrous: (1) Non-ferrous metals and alloys; (2) Semi-manufactures and manufactures.

## 2. FUELS:

(1) Coal, lignite, coke and their derivatives; (2) Mineral oil (crude oil), motor and aviation spirit, diesel oil, kerosene oil, fuel oil, diverse hydrocarbon oils and their blends including synthetic fuels, lubricating oils and the like; (3) Fuel gases—(coal gas, natural gas and the like).

## 3. BOILERS AND STEAM GENERATING PLANTS:

Boilers and steam generating plants.

## 4. PRIME MOVERS (OTHER THAN ELECTRICAL GENERATORS):

(1) Steam engines and turbines; (2) Internal combustion engines;

## 5. ELECTRICAL EQUIPMENT:

(1) Equipment for generation, transmission and distribution of electricity including transformers; (2) Electrical motors; (3) Electrical fans; (4) Electrical lamps; (5) Electrical furnaces; (6) Electrical cables and wires; (7) X-ray equipment; (8) Electronic equipment; (9) Household appliances such as electric irons, heaters and the like; (10) Storage batteries; (11) Dry cells.

## 6. TELECOMMUNICATIONS:

(1) Telephones; (2) Telegraph equipment; (3) Wireless communication apparatus (4) Radio receivers, including amplifying and public address equipment; (5) Television sets; (6) Teleprinters.

## 7. TRANSPORTATION:

(1) Aircraft; (2) Ships and other vessels drawn by power; (3) Railway locomotives; (4) Railway rolling stock; (5) Automobiles (motor cars, buses, trucks, motor cycles, scooters and the like); (6) Bicycles; (7) Others, such as fork lift trucks and the like.

## 8. INDUSTRIAL MACHINERY:

A. Major items of specialised equipment used in specific industries:—(1) Textile machinery (such as spinning frames, carding machines, powerlooms and the like) including textile accessories; (2) Jute machinery; (3) Rayon machinery; (4) Sugar machinery; (5) Tea machinery; (6) Mining machinery; (7) Metallurgical machinery; (8) Cement machinery; (9) Chemical machinery; (10) Pharmaceuticals machinery; (11) Paper machinery.

B. General items of machinery used in several industries, such as the equipment required for various 'unit processes': (1) Size reduction equipment—crushers, ball mills and the like; (2) Conveying equipment—bucket elevators, skip boists, cranes, classifiers and the like; (4) Mixers and reactors—knecading mills, turbo mixers and the like; (5) Filtration equipment—filter presses, rotary filters and the like; (6) Centrifugal machines; (7) Evaporators; (8) Distillation equipment; (9) Crystallisers; (10) Driers; (11) Power driven pumps—reciprocating, centrifugal and the like; (12) Air and gas compressors and vacuum pipes (excluding electrical furnaces); (13) Refrigeration plants for industrial use; (14) Fire fighting equipment and appliances including fire engines.

C. Other items of Industrial Machinery: (1) Ball, roller and tapered bearings; (2) Speed reduction units; (3) Grinding wheels and abrasives.

## 9. MACHINE TOOLS:

Machine tools.

## 10. AGRICULTURAL MACHINERY:

(1) Tractors, harvestors and the like; (2) Agricultural implements.

**11. EARTH-MOVING MACHINERY:**

Bulldozers, dumpers, scrapers, loaders, shovels, drag lines, bucket wheel excavators, road rollers and the like.

**12. MISCELLANEOUS MECHANICAL AND ENGINEERING INDUSTRIES**

(1) Plastic moulded goods; (2) Hand tools, small tools and the like; (3) Razor blades.

**13. COMMERCIAL, OFFICE AND HOUSEHOLD EQUIPMENT:**

(1) Typewriters; (2) Calculating machines; (3) Air conditioners and refrigerators; (4) Vacuum cleaners; (5) Sewing and knitting machines; (6) Hurricane lanterns.

**14. MEDICAL AND SURGICAL APPLIANCES:**

Surgical instruments—sterilisers, incubators and the like.

**15. INDUSTRIAL INSTRUMENTS:**

(1) Water meters, steam meters, electricity meters and the like; (2) Indicating, recording and regulating devices for pressure, temperature, rate of flow, weights, levels and the like; (3) Weighing machines;

**16. SCIENTIFIC INSTRUMENTS:**

Scientific instruments.

**17. MATHEMATICAL, SURVEYING AND DRAWING INSTRUMENTS:**

Mathematical, surveying and drawing instruments.

**18. FERTILIZERS:**

(1) Inorganic fertilizers (2) Organic fertilizers (3) mixed fertilizers.

**19. CHEMICALS (OTHER THAN FERTILIZERS):**

(1) Inorganic heavy chemicals; (2) Organic heavy chemicals; (3) Fine chemicals including photographic chemicals; (4) Synthetic resins and plastics; (5) Paints, varnishes and enamels; (6) Synthetic rubbers; (7) Man-made fibres including regenerated cellulose-rayon, nylon and the like; (8) Coke oven by-products; (9) Coal tar distillation products like naphthalene, anthracene and the like; (10) Explosives including gun powder and safety fuses; (11) Insecticides, fungicides, weedicides and the like; (12) Textile auxiliaries; (13) Sizing materials including stock (14) Miscellaneous chemicals.

**20. PHOTOGRAPHIC RAW FILM AND PAPER:**

(1) Cinema film; (2) Photographic amateur film; (3) Photographic printing paper.

**21. DYE-STUFFS:**

Dye-stuffs.

**22. DRUGS AND PHARMACEUTICALS:**

Drugs and pharmaceuticals.

**23. TEXTILE (INCLUDING THOSE DYED, PRINTED OR OTHERWISE PROCESSED):**

(1) made wholly or in part of cotton, including cotton yarn, hosiery and rope; (2) made wholly or in part of jute, including jute, twine and rope; (3) made wholly or in part of wool, including wool tops, woollen yarn, hosiery, carpets and druggets; (4) made wholly or in part of silk including silk yarn and hosiery; (5) made wholly or in part of synthetic artificial (man made) fibres, including yarn and hosiery of such fibres.

**24. PAPER AND PULP INCLUDING PAPER PRODUCTS:**

(1) Paper—writing, printing and wrapping; (2) Newsprint; (3) Paper board and straw board; (4) Paper for packaging (corrugated paper, kraft paper, paper bags, paper containers and the like); (5) pulp—wood pulp, mechanical, technical, including dissolving pulp.

**25. SUGAR:**

Sugar.



**26. FERMENTATION INDUSTRIES:**

(1) Alcohol—(2) Other products of fermentation industries.

**27. FOOD PROCESSING INDUSTRIES:**

(1) Canned fruits and fruit products; (2) Milk foods; (3) Malted foods; (4) Flour; (5) Other processed foods.

**28. VEGETABLE OILS AND VANASPATHI:**

(1) Vegetable oils, including solvent extracted oils; (2) Vanaspathi.

**29. SOAPS, COSMETICS AND TOILET PREPARATIONS:**

(1) Soaps; (2) Glycerine; (3) Cosmetics; (4) Perfumery; (5) Toilet preparations.

**30. RUBBER GOODS:**

(1) Tyres and tubes; (2) Surgical and medicinal products including prophylactics; (3) Footwear; (4) Other rubber goods.

**31. LEATHER, LEATHER GOODS AND PICKERS:**

Leather, Leather goods and pickers.

**32. GLUE AND GELATIN:**

Glue and gelatin.

**33. GLASS:**

(1) Hollow ware; (2) Sheet and plate glass; (3) Optical glass; (4) Glass wool; (5) Laboratory ware; (6) Miscellaneous ware.

**34. CERAMICS:**

(1) Fire bricks; (2) Refractories; (3) Furnace lining bricks—acidic, basic and neutral, (4) China ware and pottery; (5) Sanitary ware; (6) Insulators; (7) Tiles.

**35. CEMENT AND GYPSUM PRODUCTS:**

(1) Portland cement; (2) Asbestos cement; (3) Insulating boards; (4) Gypsum boards, wall boards and the like.

**36. TIMBER PRODUCTS:**

(1) Plywood; (2) Hardboard, including fibre-board, chip-board and the like; (3) Matches; (4) Miscellaneous (furniture components, bobbing, shuttles and the like).

**37. DEFENCE INDUSTRIES:**

Arms and ammunition.

**38. MISCELLANEOUS INDUSTRIES:**

Cigarettes.

*Explanation.*—The articles specified under each of the headings Nos. 3, 4, 5, 6, 7, 8, 10, 11 and 13 shall include their component parts and accessories.

*Explanation 2.*—The articles specified under each of the headings Nos. 18, 20, 21 and 22 shall include the intermediates required for their manufacture.

**FORM 'B'**

**Acknowledgement Form**

Receipt of notice by the Statistics Authority under rule 3 of the Collection of Statistics (Central) Rules, 1960, is hereby acknowledged:

Owner of factory.

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

.....

[No. F. 21(7)57-LWI-II.]

R. C. SAKSENA, Under Secy.

## MINISTRY OF HEALTH

New Delhi, the 29th July 1960

**G.S.R. 977.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment of persons to certain Class III and Class IV posts at the Medical College, Pondicherry, namely:—

1. **Short Title.**—These rules may be called the Pondicherry Medical College, (Class III and Class IV posts) Recruitment Rules, 1960.

2. **Application.**—These rules shall apply for recruitment to the posts specified in Column I of the Schedule annexed thereto.

3. **Number, Classification and Scale of Pay.**—The Classification of the said posts, the scales of pay attached to them and the number of such posts shall be as specified in columns 2, 3 and 5 of the said Schedule.

4. **Method of recruitment, age limit and other qualifications.**—The method of recruitment, age limit, qualifications and other matters connected therewith shall be as specified in columns 6 to 14 of the said Schedule.

Provided that the upper age limit prescribed for direct recruitment may be relaxed in the case of scheduled castes/tribes, displaced persons and other special categories in accordance with the general orders issued from time to time by the Government of India.

5. **Disqualifications.**—No male candidate who has more than one wife living and no female candidate who has married a person having already a wife living shall be eligible for appointment to any of these posts.

Provided that the Government of India may, if it is satisfied that there are special grounds for doing so, exempt any such candidate from the operation of this rule.

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Name of post	Classification	Scale of pay	No. of posts	Percentage of posts to be filled up		
				Direct recruitment	Promotion By selection	Seniority-cum-fitness
I	2	3	4	5	6	7
		Rs.				
1. Librarian (Non-medical)	Class III Non-Gazetted (Non-ministerial)	160—10—250	1	100% (if suitable candidate not available then by promotion.)	..	..
2. Library Clerk	Class III Non-Gazetted (Ministerial)	60—3—81—4—125—5—130	2	100%	..	..

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Trans-fer	Age li-mits	For direct recruitment only		For Promotion/Transfer only		
		Educational and other qualifications requir-ed	Pe-riod of pro-ba-tion	Whether age and edu-cational qualifications prescribed for direct recruits also apply in case of promotees	Grades/sources from which pro-motion/transfer to be made	Compo-sition of D.P.C.
8	9	10	11	12	13	14
..	18-30 years	<i>Essential:</i> Science Graduate of a recognised University (2) Diploma in Librarianship. <i>Desirable:</i> Diploma in one or more foreign languages and experience in library service.	Two yrs.	Yes, qualifications will apply and not the age. Age and educational qualifications can be relaxed by the appointing Authority for direct recruits also, in exceptional circumstances.	Assistant Librarian provided he satisfies the qualifications.	..
..	18-21 years.	<i>Essential:</i> The candidate should have passed Matriculation of a equivalent examination of recognised Indian University, or Higher Secondary Examination. 2. Typing speed of 30 words per minute. <i>Desirable:</i> Knowledge of library work.	Two yrs.	..	..	..

1	2	3	4	5	6	7
		Rs.				
3. Physical Director.	Class III Non-Gazetted (Non-ministerial)	80—5—120— 8—200— 10/2—220	I	100%	..	..
4. Registrars (for the departments of Medicine, Unit -I, Surgery, Unit -I, Medicine, Unit -II, Surgery, Unit -II, Anaesthesiology, Tuberculosis, Infectious Diseases, Pediatrics, Psychiatry, V.D. & Dermatology, Orthopaedic Surgery, Ophthalmology, E.N.T. and Midwifery and Gynaecology.	Do.	250—10— 350 plus N.P.A. 25% of pay.	14	..	100% (if suitable persons not available then by direct recruitment).	..
5. Registrar (Dental Department)	Do.	250—10—350 plus N.P.A. 25% of pay.	I	..	100% (If suitable person not available then by direct recruitment).	..
6. House Surgeons (Senior) (for the departments, of Medicine, Surgery, Anaesthesiology, Infectious Diseases, Tuberculosis, Orthopaedic Surgery, Ophthalmology, and E.N.T.)	Do.	Honorarium of Rs. 75/- p.m. fixed with free board and lodging but temporarily the honorarium is fixed at Rs. 150/- p.m. plus free	15	100%	..	..

8	9	10	11	12	13	14
..	30 years	<i>Essential:</i> A University Degree and a recognised diploma such as the long term diploma awarded by the Kandivli Physical Training Institute or by the Y.M.C.A. Physical Training College, Madras. <i>Desirable:</i> Good Athlete possessing ability and experience to teach squad and stretcher drill.	Two yrs.	..	..	..
..	30 years	<i>Essential:</i> 1. Registered Medical Graduate of a recognised University under the first or the second schedule or Part II of the third schedule to the Indian Medical Council Act, 1956. 2. Six months Housemanship or House Surgeonship in the subject concerned in a University recognised Hospital. <i>Desirable:</i> Post-Graduate qualification in the subject with research and teaching experience.	Two yrs.	Yes, qualifications will apply but not the age.	Promotion by selection from House-Surgeons.	
..	30 years	<i>Essential:</i> 1. Registered Dental Graduate of a recognised University in India plus six months Housemanship or House Surgeonship in the subject in a University recognised Hospital. <i>Desirable:</i> Post-graduate qualification in the subject with research and teaching experience.	Two yrs.	..	Promotion by selection from House Surgeon/Housemen.	
..	Do.	<i>Essential:</i> Registered Medical Graduate of a recognised University under the first or the second schedule or part II of the third schedule to the Indian Medical Council Act, 1956.	Two years.	..	..	

1	2	3	4	5	6	7
		bachelor (single) ac- commoda- tion.				
7. House Surgeons. (Junior) (for the above departments)	Class III Non- Gazetted (Non- ministerial)	Do.	15	100%	..	..
8. Housemen (Senior) (for the departments of Midwifery and Gynaecology, Phy- chiatry, V.D. & Dermatology and Pediatrics).	Do.	Do.	5	100%	..	..
9. Housemen (Junior) (for the above de- partments).	Do.	Do.	4	100%	..	..
10. Housemen (for the department of Mid- wifery and Gynaeco- logy).	Do.	Do.	2	100%	..	..
11. Housemen (for Dental Department.)	Do.	Do.	1	100%	..	..
12. Watchmen . . .	Class IV	30—1/2—35	2	100%	..	..
13. Cleaner . . .	Class IV	30—1/2—35	1	100%	..	..

NOTE:—The maximum age limit specified above may be relaxed by the appointing authority in the case of inferior establishment (Class IV).

8	9	10	11	12	13	14
		2. Must be prepared to stay at least for one year.				
..	30 years	Do.	Two years	..	..	..
..	Do.	Do.	Two years	..	..	..
..	Do.	Do.	Two years	..	..	..
..	Do.	Do.	Two years	..	..	..
..	Do.	Essential: Registered Dental Graduate of a recognised University. 2. Must be prepared to stay at least for one year.	Two years	..	..	..
..	25 years	Previous experience as watchman for at least two years.	Two years	..	..	..
..	25 years	Previous experience as cleaner for at least one year.	Two years	..	..	..

by not more than one year in the case of superior establishment (Class III) and two years

[No. F. 36-62/60-MI.]

A. C. RAY, Under Secy.

New Delhi, the 4th August 1960

**G.S.R. 978.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the recruitment to General Central Service, Class I and Class II posts, in the Central Drugs Control Organisation namely:—

1. **Short title.**—These rules may be called the Central Drugs Control Organisation (Class I and Class II posts) Recruitment Rules, 1960.

2. **Application.**—These rules shall apply to the Class I and Class II posts in the Central Drugs Control Organisation, specified in column I of the Schedule hereto annexed.

3. **Classification and scale of pay etc.**—The classification of the said posts, the scale of pay attached thereto, the method of recruitment to the said posts, age limit, and other matters relating to the said posts shall be as specified in columns 3 to 13 of the Schedule annexed hereto.

Provided that the upper age limit prescribed for direct recruitment may be relaxed in the case of Schedule Castes and Scheduled Tribes and other special categories of persons in accordance with the general orders issued by the Government of India from time to time.

**4. Disqualification.**—No male candidate who has more than one wife living and no female candidate who has married a person having already a wife living shall be eligible for appointment to the said post:

Provided that the Government of India may, after being satisfied that there are special grounds for doing so, exempt for reasons to be recorded in writing any such candidate from the operation of this rule.

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Name of post.	No. of posts.	Classification.	Scale of pay.	Whether selection post or non-selection.	Age limit for direct recruits.	Educational and other qualifications required.
I	2	3	4	5	6	7
1. Drugs Controller.	One	G.S.S. Class I Gazetted	Rs. 1600—100—2000	Selection	Must not be below 35 years and must not be above 45 years of age.	<p><i>Essential</i></p> <p>(i) A post-graduate degree in Chemistry or Pharmaceutical Chemistry or Biochemistry or Pharmacy of a recognised University.</p> <p>(ii) About 10 years' experience in dealing with problems connected with drugs.</p> <p>or</p> <p>About 10 years' experience in the manufacture and testing of drugs in a concern of repute.</p> <p>(Qualifications relaxable at Commission's discretion in case of candidates otherwise well-qualified.</p> <p><i>Desirable</i></p> <p>Adequate experience of Administration of the Drugs Act and the rules thereunder and/or of manufacture and testing of drugs and/or dealing with problems connected with import and export of drugs.</p>
2. Deputy Drugs Controller.	One	G.C.S. Class I Gazetted	Rs. 1300—60—1600	Selection.	Must not be below 30 years and must not be above 45 years of age.	<p><i>Essential</i></p> <p>(i) A post-graduate degree in Chemistry or Pharmaceutical Chemistry or Biochemistry or Pharmacy of a recognised University.</p>



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Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of rectt. whether by direct rectt. or by promotion or transfer & percentage of the vacancies to be filled by various methods.	In case of rectt. by promotion/transfer grades from which promotion to be made.	If a D.P.C. exists what is its composition.	Circumstances in which U.P.S.C. is to be consulted in making recruitment.
8	9	10	11	12	13
Not applicable.	Two years.	Promotion failing which by direct recruitment.	<i>Promotion.</i> Dy. Drugs Controller of at least 3 years' standing. <i>or</i> Dy. Drugs Controller with a total standing of 8 years in the grade of Dy. Drugs Controller and Assistant Drugs Controller.	Class I Departmental Promotion Committee.	As required under the rules.
Not applicable.	Two years.	Promotion, failing which by direct recruitment.	<i>Promotion</i> Assistant Drugs Controller of at least 5 years' standing.	Class I Departmental Promotion Committee.	As required under the rules.

1	2	3	4	5	6	7
						(ii) About 7 years' experience in dealing with problems connected with drugs.
						or
						(About 7 years' experience in the manufacture and testing of drugs in a concern of repute.
						(Qualifications relaxable at Commission's discretion in case of candidates otherwise well-qualified).
						<i>Desirable</i>
						Adequate experience of Administration of the Drugs Act and the rules thereunder and/or of manufacture and testing of drugs and/or dealing with problems connected with import and export of drugs.
3. Assistant Drugs Controller.	5	G.C.S. Class I Gazetted.	Rs. 600—40—1000—1050—1100—1150.	Selection.	Must not be below 27 years and must not be above 35 years of age.	<i>Essential</i>
						(i) post-graduate degree in Chemistry or Pharmaceutical Chemistry or Biochemistry or Pharmacy of a recognised University.
						(ii) About 5 years' experience in dealing with problems connected with drugs.
						or
						About 5 years' experience in the manufacture and testing of drugs in a concern of repute.
						(Qualifications relaxable at Commission's discretion in case of candidates otherwise well-qualified).
						<i>Desirable.</i>
						Adequate experience of Administration of the Drugs Act and the rules thereunder, and/or of manufacture and testing of drugs and/or dealing with problems connected with import and export of drugs.

8	9	10	11	12	13
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Not applicable.	Two years.	75% by direct recruitment 25% by promotion.	<i>Promotion</i> 1. Technical Officer (Bombay). 2. Technical Officer (Cochin)	Class I Departmental Promotion Committee.	As required under the rules.
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1	2	3	4	5	6	7
4	Technical Officer (Bombay).	1	G.C.S. Class II Gazetted.	Rs. 275—25—500—EB—30—650—EB—800 in respect of Bombay Rs. 275—25—500—EB—30—650 in respect of post at Cochin.	Selection	Must not be below 21 years of age and must not be above 30 years of age.
	Technical Officer (Cochin)					<p><i>Essential</i></p> <p>(i) A Master's degree in Chemistry/Pharmacy/Pharmaceutical Chemistry of a recognised University.</p> <p>(ii) Knowledge of working of—</p> <p>(a) Drugs Acts and the rules thereunder</p> <p><i>or</i></p> <p>Experience in manufacture and testing of drugs.</p> <p>(b) Experience of work relating to import control on drugs under Drugs Act.</p> <p><i>or</i></p> <p>(Qualifications relaxable at Commission's discretion in case of candidates otherwise well-qualified).</p> <p><i>or</i></p> <p>(i) A degree in Chemistry/Pharmacy/Pharmaceutical Chemistry of a recognised University.</p> <p>(ii) (a) About 3 years' experience of Drugs Act and the rules thereunder.</p> <p><i>or</i></p> <p>About 3 years' experience in manufacture or testing of drugs.</p> <p>(b) About 3 years' experience of work relating to import control on drugs under Drugs Act</p> <p>(Qualification relaxable at Commission's discretion in case of candidates otherwise well-qualified).</p>

8	9	10	11	12	13
Not appli- cable.	Two years	By promotion fail- ing which by di- rect recruitment.	<i>Promotion</i> 1. Senior Scientific As- sistants of at least 5 years' standing.  2. Assistant Chemists of at least 10 years' standing.	D.P.C. Class II.	As requir- ed under the rules.

[No. F. 2-6/60-D.]

M. K. KUTTY, Dy. Secy.

